



Norman Public Schools

Minutes of the Regular Meeting of the Board of Education

Administrative Services Center
131 South Flood Avenue
Norman, Oklahoma 73069

Monday, March 2, 2020

The meeting was called to order at 6:00 PM

Call to Order and Establish a Quorum Attendance Taken at 6:00 PM. **Present:** Cindy Nashert, Dirk O'Hara, Dan Snell, Chad Vice, **Absent:** Linda Sexton. **Present:** 4, **Absent:** 1.

Pledge of Allegiance

The Pledge of Allegiance was led by Vice President Dirk O'Hara.

Special Agenda Items Awards Presentations

Recognition of the Finalists for the 2020 District Teacher of the Year
Presented by Beth Albert

Crossing Guard Appreciation

Presented by Justin Milner and Jerry Privett

Athletic Awards

Presented by T.D. O'Hara

Norman North High School

Fast Pitch Softball Team - OSSAA Academic State Champions

Logan Furnish - All State Football

Norman High School

Girls Cross Country - OSSAA Academic State Champions

Ben Sparks - All State Football

Cade Horton - All State Football

Public Communications

There were no Public Communications at this meeting.

Disposition of Routine Business by Consent Action

Motion to accept the purchase orders and approve the consent docket as listed below and in the agenda. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2019-2020)

Purchase Orders #20006377 - #20006785

General Fund- \$481,817.18

Building Fund- \$0

Child Nutrition Fund- \$117.63

Bond Funds- \$97,644.09

Sinking Funds- \$0

Trust Funds- \$0

School Activity Fund- \$247,926.15

Minutes for the Regular Meeting of the Board of Education February 10, 2020

Purchase Requests

1. Purchase the survey, and replacement galvanized fencing and gates to be installed at the Warehouse by Superior Fence Construction in the amount of \$17,890.00.

2. Kitchen equipment to be furnished and installed at Dimensions by Quality Food Equipment in the amount of \$119,906.00.

Treasurer's Report for the period through February 24, 2020 Investment Report (presented for information only)

Lease Revenue Funds

Bank of Oklahoma Funds

Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)
Attached to the posted agenda and these minutes as Attachment A.

Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)
Attached to the posted agenda and these minutes as Attachment B.

Activity Fund Raising Reports with Proposed Events

1. Irving Middle School - Student Council/Congress
2. Kennedy Elementary School - Principal Sub Account
3. Reagan Elementary School - Art
4. Monroe Elementary School - Botball

Agreements, Contracts and Renewals for Fiscal Year 2020-2021

EVENT SERVICES (Alesha Leemaster)

1. Agreement for event planning services with Factor 110 for the annual Celebration of Excellence banquet.

BUSINESS SERVICES (Brenda Burkett)

1. Contract with Eide Bailly for Auditing Services by Eide Bailly for the 2019-2020 school year and related services for the 2020-2021 school year

EDUCATIONAL SERVICES (Dr. Shirley Simmons)

1. FY 20-21 Product and Services Agreement with AVID Center.
2. Agreement for Music Performance Between Norman Public Schools and Monty Harper

PERSONNEL SERVICES (Holly Nevels)

1. Barlow Education Management Services, LLC Agreement for Contract Negotiation Services

TECHNOLOGY SERVICES (Dr. Peter Liesenfeld)

1. Commercial Service Agreement with Cox Business - Approve Agreement for Voice Manager Essential Package and Metro E-1Gb UNI Interstate monthly Service Charges at 153 Triad Village Dr.
2. Contract with Cox Oklahoma Telecom - Approve Agreement for Voice
3. Contract with OneNet - Approve Agreement for E-Rate 2020-2021 Year for Internet Access Data Center-Primary Internet Connection RFP #2020006, FCC Form 470 #200008934
4. Contract with United Systems Inc. - Approve Agreement for E-Rate 2020-2021 Year for (a) E-Rate Category Two Firewall and (b) E-Rate Category Two Firewall-MIBS. RFP# 2020008, FCC Form 470 #200009363
5. Contract with United Systems Inc. - Approve Agreement for E-Rate 2020-2021 Year for E-Rate Category Two Products & Services RFP #2020007, Form 470#200009081
6. Contract with Cox Oklahoma Telecom - Approve Agreement for E-Rate 2020-2021 Year for Wide Area Network (WAN) Services. RFP #2020004, FCC Form 470#200000671
7. Contract with Cox Oklahoma Telecom - Approve Agreement for E-Rate 2020-2021 Year for Internet Access - Non-Traditional School Sites. RFP #2020006, FCC Form 470 #200008934
8. Contract with OneNet - Approve Agreement for E-Rate 2020-2021 Year for Point to Point Connection with VPN. RFP# 2020006, FCC Form 470#200008934

Additional Agenda Items

Discussion, consideration and vote to award the Construction Contract for Eisenhower Elementary School Re-roof Project. (2019 Bond Issue)

Presented by Justin Milner and Architectural Planning Technology

Motion to award the Construction Contract for Eisenhower Elementary School Re-roof Project to Coontz Roofing. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed.
Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

Discussion, consideration and vote to award the Construction Contract for McKinley Elementary School and Administrative Services Center Re-roof Projects. (2019 Bond Issue)

Presented by Justin Milner and Architectural Planning Technology

Motion to award the Construction Contract for McKinley Elementary School and Administrative Services Center Re-roof Projects to Pope Contracting, Inc. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed.
Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

Design Phase Update for Nancy O'Brian Center, Norman North & Norman High School Renovations (2019 Bond Issue)

Presented by Justin Milner and MA+ Architecture

Discussion, consideration and vote to award the Construction Contract for Norman High School and Norman North High School Interiors package bid results School Renovations (2019 Bond Issue)
Presented by Justin Milner and Manhattan Construction Company

Bid Recommendations

Norman North High School - Interiors Project

Bid Package 1.

1.A: Selective Demolition

Recommendation: After review, Manhattan Construction recommends the following for Bid Package 1.A:
· Howard Construction's bid of \$137,350 contained no irregularities or qualifications and is, in our opinion, the lowest and best bid for the base bid package.

1.D: Flooring

Recommendation: After review, Manhattan Construction recommends the following for Bid Package 1.D:
· All Commercial Floors' bid of \$1,158,455 contained no irregularities or qualifications and is, in our opinion, the lowest and best bid for the base bid package.

1.E: Painting

Recommendation: After review, Manhattan Construction recommends the following for Bid Package 1.E:
· Martin Brothers' bid of \$181,000 contained no irregularities or qualifications and is, in our opinion, the lowest and best bid for the base bid package.

Norman High School - Interiors Project

Bid Package 1.

1.A: Selective Demolition

Recommendation: After review, Manhattan Construction recommends the following for Bid Package 1.A:
· Howard Construction's bid of \$51,480 contained no irregularities or qualifications and is, in our opinion, the lowest and best bid for the base bid package.

1.B: Wall Panel System

Recommendation: After review, Manhattan Construction recommends the following for Bid Package 1.B:
· Wiljo Interiors' bid of \$24,875 contained no irregularities or qualifications and is, in our opinion, the lowest and best bid for the base bid package.

1.C: Drywall & Ceilings

Recommendation: After review, Manhattan Construction recommends the following for Bid Package 1.C:
· Timberlake Interior's bid of \$49,614 contained no irregularities or qualifications and is, in our opinion, the lowest and best bid for the base bid package.

1.D: Flooring

Recommendation: After review, Manhattan Construction recommends the following for Bid Package 1.D:
· All Commercial Floors' bid of \$782,500 contained no irregularities or qualifications and is, in our opinion, the lowest and best bid for the base bid package.

1.E: Painting

Recommendation: After review, Manhattan Construction recommends the following for Bid Package 1.E:
· Wiljo Interiors' bid of \$109,380 contained no irregularities or qualifications and is, in our opinion, the lowest and best bid for the base bid package.

Motion to approve Bid Package 1 as listed above for the Construction Contract for Norman High School and Norman North High School Interiors School Renovations. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed.
Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

Design Phase Update for Irving Middle School and Whittier Middle School Renovations (2019 Bond Issue)
Presented by Justin Milner and LWPB Architecture

Design Phase Update for Lakeview Elementary School and Washington Elementary School Renovations (2019 Bond Issue)
Presented by Justin Milner and BWA Architects

Indian Education Update
Presented by Lucyann Harjo, Indian Education Coordinator

New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(9).

There was no new business presented at this meeting.

Administrative Staff Reports

Superintendent Dr. Nick Migliorino announcements and reminders:

- Ribbon Cutting ceremonies to celebrate the opening of the new and updated baseball and softball fields.
- March is National Athletic Training Month, a time to celebrate the positive impact that Athletic Trainers have on our students and athletic programs.
- Norman North and Norman High Girls Basketball teams are on their way to the 2020 OSSAA basketball area tournament.
- Congratulations to all of the Teacher of the Year Finalists who are exceptional educators and leaders, serving our students.
- Congratulations to Anthony Yoon, Norman High sophomore, NASA is considering his submission "Fortitude," as a finalist for their rover name.
- March 5th is the Norman Public School Career Fair for perspective teachers.
- Norman Public Schools is working with health experts on the Corona Virus and continue to monitor updates to keep our staff, students and community informed. Updates are available on our website and newsletters.

Board of Education Reports - There was no Board of Education Reports presented at this meeting.

Vote to go into executive session to discuss:

A. The following employment matters after which the Board will return to open session to vote concerning one or more of these items. Executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7).

1. Re-employment of the following Central Office administrators for the 2020-2021 school fiscal year:

Justin Milner, Chief Operating Officer

Dr. Shirley Simmons, Assistant Superintendent of Educational Services

Brenda Burkett, Chief Financial Officer

Holly Nevels, Assistant Superintendent of Personnel Services and Title IX Administrator

Beth Albert, Executive Director of Staff Development and Student Achievement

Alesha Leemaster, Executive Director of Public Information and Community Relations

2. Re-employment and/or re-assignment of the following personnel for the 2020-2021 school fiscal year: Site principals (Elementary, Middle, and High School) and Off-Scale Employees - See Attachment "C" (posted with the agenda)

7:56 PM Motion to go in to executive session to discuss the re-employment of the Central Office administrators, Site Principals and Off-Scale Employees for the 2020-2021 school fiscal year as listed on the agenda. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed.

Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

Vote to Return to Open Session

8:31 PM Motion to return to open session. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed. Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

Statement of the Executive Session Minutes

Dirk O'Hara stated that the Board convened in executive session pursuant to executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7) to discuss the re-employment of the Central Office administrators, the Site Principals and Off-Scale Employees for the 2020-2021 school fiscal year as listed on and posted with the agenda. The Board was joined in executive session by Superintendent Dr. Nick Migliorino. No other matters were discussed and no votes were taken while in this closed session. This concludes the minute of the executive session.

Vote regarding:

A. The following employment matters after which the Board will return to open session to vote concerning one or more of these items. Executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7).

1. Re-employment of the following Central Office administrators for the 2020-2021 school fiscal year:

Justin Milner, Chief Operating Officer

Dr. Shirley Simmons, Assistant Superintendent of Educational Services

Brenda Burkett, Chief Financial Officer

Holly Nevels, Assistant Superintendent of Personnel Services and Title IX Administrator

Beth Albert, Executive Director of Staff Development and Student Achievement

Alesha Leemaster, Executive Director of Public Information and Community Relations

2. Re-employment and/or re-assignment of the following personnel for the 2020-2021 school fiscal year:

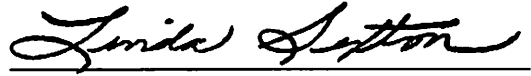
Site principals (Elementary, Middle, and High School) and Off-Scale Employees - See Attachment "C" (posted with the agenda)

Motion to reemploy the following Central Office administrators, Site Principals and Off-Scale Employees for the 2020-2021 school fiscal year as listed on and posted with the agenda as Attachment "C". This motion, made by Dan Snell and seconded by Cindy Nashert, Passed.

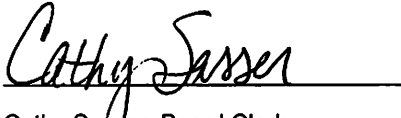
Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

Adjournment

8:35 PM Motion to adjourn. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed.
Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea



Linda Sexton, Board of Education President



Cathy Sasser, Board Clerk



ATTACHMENT A

Norman Public Schools
Norman, Oklahoma
Certified Personnel Report
3/2/2020

RECOMMENDATIONS/ TEMPORARY EMPLOYMENT

<u>NAME</u>	<u>NEW/REPLACEMENT</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
PAUL, EDWARD	REPLACEMENT	ASSISTANT TRACK COACH	ALCOTT MIDDLE	2/13/2020
PETTIT, ROBERT	REPLACEMENT	ASSISTANT BASKETBALL BOYS	ALCOTT MIDDLE	2/19/2020
BRATCHER, MARY	REPLACEMENT	MATH TEACHER	ALCOTT	2/18/2020
*FISHER, SONJA	REPLACEMENT	PRE-K TEACHER	TRUMAN PRIMARY ELEMENTARY	8/7/2019
*PROCTOR, STACY	REPLACEMENT	SECOND GRADE TEACHER	CLEVELAND ELEMENTARY	8/7/2019

RESIGNATIONS:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
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RETIRING:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
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Respectfully Submitted,
Superintendent

*Worked Prior to Board Approval

NORMAN PUBLIC SCHOOL BOARD REPORT**March 2, 2020****RECOMMENDATIONS/TEMPORARY EMPLOYMENT**

<u>NAME</u>	<u>NEW/REPLACEMENT</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
ALLEN, TAQUINESHA	AUTUMN HENDERSON	TITLE 1 TEACHER ASSISTANT	JACKSON ELEMENTARY	2/19/2020
CARTWRIGHT, CRYSTAL	NEW	BUS DRIVER	TRANSPORTATION	2/24/2020
MCCRACKEN, MELISSA	KATHERINE CORNWELL	TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	2/25/2020
VANIS, JOSHUA	DAVID CARGILL	LOCKSMITH/GLAZIER	CENTRAL SERVICE	2/26/2020
YOUNG, HELEN JILL	LISA SCHMIDT	TEACHER ASSISTANT	NORMAN NORTH HIGH	2/24/2020
WASHINGTON, JAMES	NEW	BUS MONITOR	TRANSPORTATION	2/18/2020
WILLIAMS, LINDA	BRANDON THOMAS	RESOURCE TEACHER ASSISTANT	REAGAN ELEMENTARY	2/24/2020

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
CORNWELL, KATHERINE	RESOURCE TEACHER ASSISTANT	ROOSEVELT MIDDLE	2/14/2020
LATIMER, LEIGH ANNE	RESOURCE TEACHER ASSISTANT	LONGFELLOW MIDDLE	1/31/2020
WHITE, QUIANA	TITLE 1 TEACHER ASSISTANT	JACKSON ELEMENTARY	2/19/2019

<u>RETIRING</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
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Respectfully Submitted,
Superintendent