



## Norman Public Schools

### Minutes of the Special Meeting of the Board of Education

Virtual Meeting

131 South Flood Avenue

Norman, Oklahoma 73069

#### Monday, April 20, 2020

This meeting was conducted entirely via videoconferencing. Those present at remote location:

Linda Sexton, Board President, via Zoom videoconference  
Dirk O'Hara, Board Vice President, via Zoom videoconference  
Dr. Dan Snell, Board Member, via Zoom videoconference  
Cindy Nashert, Board Member, via Zoom videoconference  
Chad Vice, Board Member, via Zoom videoconference  
Dr. Nick Migliorino, Superintendent, via Zoom videoconference  
Cathy Sasser, Board Clerk, via Zoom videoconference  
Public view and access: <https://tinyurl.com/npsboe2020>

#### The meeting was called to order at 4:00 PM

**Call to Order and Establish a Quorum** Attendance Taken at 4:00 PM. **Present:** Cindy Nashert, Dirk O'Hara, Linda Sexton, Dan Snell, Chad Vice. **Present:** 5.

#### Pledge of Allegiance

The Pledge of Allegiance was led by President Linda Sexton.

#### Special Agenda Items

##### Awards Presentations

##### DECA 2020 State Career Development Conference - Norman North High School

##### *Presented by Dr. Scott Beck*

Austin Long - Sports & Entertainment Marketing Team 8th Place  
Jesse Flores - Sports & Entertainment Marketing Team 8th Place  
Kaitlyn Homer - Business Services Marketing 6th Place  
Jaida McGeisey - Hotel and Lodging Management 6th Place  
Jed Files - Restaurant & Food Services Management 6th Place  
Shelby Chase - Hospitality Services Team Decision Making 6th Place  
Maisy Hinkle - Hospitality Services Team Decision Making 6th Place  
Andrea Armstrong - Apparel & Accessories Marketing 5th Place  
Gabby Garcia - Hospitality Services Team Decision Making 5th Place  
Selene Regelado - Hospitality Services Team Decision Making 5th Place  
Jeremiah Tolefree - Sports & Entertainment Marketing 4th Place  
Jamie Knowles - Sales Project 4th Place  
Anna Schulz - Sales Project 4th Place  
Ava Wheeler - Entrepreneurship Innovation Plan 4th Place  
Natalie Pennell - Entrepreneurship Innovation Plan 4th Place  
Monica Ahedor - Workplace Safety 3rd Place  
Evan Shepherd - Business Services Marketing 3rd Place  
Madeeha Sandhu - Retail Merchandising 3rd Place  
Julia Clift - Apparel & Accessories Marketing 2nd Place  
Monica Ahedor - Business Services Marketing 2nd Place  
Kaitlyn Homer - Workplace Safety 2nd Place  
Mackenzie Bolino - Human Resources Management 2nd Place  
Madeline Yates - Sports & Entertainment Operations Research 2nd Place  
Brady Pearce - Sports & Entertainment Operations Research 2nd Place  
Grace Qi - Food Services Marketing 1st Place  
Michael Lumley - Human Resources Management 1st Place  
Dominique McGeisey - Community Giving Project 1st Place  
Marissa Dunn - Community Giving Project 1st Place  
Mackenzie Bolino - International Business Plan 1st Place  
Grace Qi - Newly Elected Deca State Officers For 20/21 School Year  
Mackenzie Bolino - Newly Elected Deca State Officers For 20/21 School Year

**Oklahoma Foundation for Excellence - Academic All-State**

***Presented by Dr. Scott Beck Presented by Holly Nevels, Dr. Scott Beck, and Dr. Peter Liesenfeld***

**Norman North High School**

Calder Blackman  
Lindsay Bolino  
Zile Cao  
Samuel Kolar  
Claudia Merchan-Breuer  
Bradey Riopelle

**Norman High School**

Charis Forbes  
Shengran Zhou

**The Norman Leadership Academy**

***Presented by Dr. Scott Beck***

Norman Leadership Academy is a cohort-based executive development program that meets over the course of the school year. Norman Leadership Academy is a central component of NPS' principal pipeline initiative.

David Brunow  
Christiona Cejda  
Clinette Franks  
Alexa Hudak DeAngelis  
Tracy Huntley  
Chris Kalinski  
Shayna Kutt

Paige Littlefield  
Jessica Marshall  
Shelly McGowen  
Rob Miles  
Kayla Nicholson  
Carmen Oswalt

Sarah Potts  
Michelle Scuccimarri  
Colton Smith  
Stacy Stice  
Hannah Stinson  
Stephanie Young

**Disposition of Routine Business by Consent Action**

Motion to approve items A-K on the consent docket as listed on the agenda. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

**Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2019-2020)**

Purchase Orders #20007398 - #20007534

General Fund- \$253,309.03

Building Fund- \$0

Child Nutrition Fund- \$15,038.64

Bond Funds- \$13,089,768.97

Sinking Funds- \$0

Trust Funds- \$800.00

School Activity Fund- \$16,573.57

**Minutes for the Regular Meeting of the Board of Education on March 2, 2020**

**Minutes for the Special Meeting of the Board of Education on March 18, 2020**

**Minutes for the Special Meeting of the Board of Education on March 23, 2020**

**Treasurer's Report for the period through March 31, 2020**

**Investment Report (presented for information only)**

**Lease Revenue Funds**

**Bank of Oklahoma Funds**

**Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)**

1. Recommendation for Employment of Temporary Teachers (Year 1) for the 2020-2021 School Year
2. Recommendation for Employment of Temporary Teachers (Year 2) for the 2020-2021 School Year
3. Recommendation for Employment of Temporary Teachers (Year 2) as Probationary Teachers on an a Certified Teacher Contract.
4. Attached to the posted agenda and these minutes as Attachment A.

**Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)**

**Purchase Requests**

1. Retain Ford Audio Visual to provide equipment and installation of microphone systems for Norman High School and Nancy O'Brian Performing Arts Center in the amount of \$36,328.08.

**Transfers for Nonresident Students (Open Transfer Policy)**

1. Secondary Numbered S011-S016 (due to confidentiality names of students are not listed)

**Agreements, Contracts and Renewals for Fiscal Year 2020-2021**

**BUSINESS SERVICES (Brenda Burkett)**

1. Agreement between Norman Public Schools and True Sky Credit Union for an Affinity Card Program (Visa® Check Card) and Use of School Symbol and Logo
2. Consent Form from Cotton Gallery, Ltd. for Sale of Product at Wal-Mart Stores
3. Consent Form from KLK Holdings, Inc., d/b/a Level 10 for Sale of Product at Local Retailers
4. Electronic Funds Transfer (EFT) Agreement with Vanco Services, LLC for Child Nutrition On-line Payments Financial Management Software License Agreement with Tyler Technologies, Inc.
5. Merchant Services Agreement with Vanco Services, LLC for Child Nutrition On-line Payments
6. Agreement between Norman Public Schools and Oklahoma Educators Credit Union for an Affinity Card Program (Visa® Check Card) and Use of School Symbol and Logo
7. Consent Form from Pel Industries, Inc. for Sale of Product at Local Retailers

**OPERATIONAL SERVICES (Justin Milner)**

1. Compliance Resource Group Agreement for Drug and Alcohol Testing for Transportation Employees
2. Contract for Architectural Services from Architectural Planning Technology, LLC (for services non-bond related)
3. Service Agreement between Stericycle, Inc and Norman Public Schools
4. Service Agreement between Red Barker Propane, Inc and Norman Public Schools

**EDUCATIONAL SERVICES (Dr. Shirley Simmons)**

1. Partnership Agreement with Moore Norman Technology Center for Academic Credit for 2020-2021

**EDUCATIONAL SERVICES - MEDIA SERVICES (Kathryn Lewis)**

1. Library Automation Services Agreement with Pioneer Library System

**TECHNOLOGY SERVICES (Dr. Peter Liesenfeld)**

1. Vote to approve or disapprove Resolution for Schools and Libraries Universal Services (E-Rate) for 2020-2021

This resolution authorizes filing of the Form 471 applications for funding year 2020-2021 and the payment of the applicant's share upon approval of funding and receipt of services

**Additional Agenda Items**

**Discussion, consideration and vote to award the Construction Contract for Longfellow Middle School Renovations (2019 Bond Issue)**

*Presented by Justin Milner and MCC*

Motion to award the Construction Contract for Longfellow Middle School Renovations to. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

**Discussion, consideration and vote to award the Construction Contract for Nancy O'Brian Renovations (2019 Bond Issue)**

*Presented by Justin Milner and MCC*

Motion to award the Construction contracts for the Nancy O'Brian Renovations as presented. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.  
Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

**Discussion, consideration and vote to award a contract for electrical work in connection with construction activities at Nancy O'Brian Center for Performing Arts at Norman North High School to the lowest responsible bidder and, if awarded to other than the lowest dollar bidder, to adopt a Resolution pursuant to Section 117 of the Oklahoma Public Competitive Bidding Act of 1974 setting forth the reasons for the Board's action.**

**Presented by Justin Milner and Manhattan Architects**

I move that the Board award the contract for the electrical work at the Nancy O'Brian Center for Performing Arts to Wade Electric in the amount of \$606,579.00 pursuant to Bid submitted on April 2, 2020 and that the Board adopt the resolution setting forth the reasons for awarding the contract to other than the low dollar bidder as submitted by staff. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

**Design Phase Update and Authorization to Proceed with the Construction Document Phase for Truman, Monroe and Jackson Elementary School Renovations (2019 Bond Issue)**

***Presented by Justin Milner and BWA***

**2018-2019 Graduation Cohort Report**

**Presented by Dr. Scott Beck**

The 2018-2019 Graduation Cohort was presented for the Board to review and to discuss.

**Renewal/Continued Employment of all Certified Teachers Currently on a Certified Teacher Contract**

**Presented by Holly Nevels Presented by Holly Nevels**

Holly Nevels recommended that the board approve the continued employment for the 2020-2021 school year of certified teaching staff currently on a regular teaching contract.

Motion to approve the continued employment for the 2020-21 school year of certified teachers currently on a certified teacher contract. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

**Renewal/Continued employment of all Support Staff currently on a Support Employee Contract**

**Presented by Holly Nevels Presented by Holly Nevels**

Holly Nevels recommended that the Board approve the continued employment for the 2020-2021 school year of support staff currently on a regular contract.

Motion to approve the continued employment for the 2020-21 school year of all support staff currently on a Support Employee Contract. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

**New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(9).**

There was no new business presented at this meeting.

**Administrative Staff Reports**

Superintendent Dr. Nick Migliorino announcements and reminders:

- High School Senior Graduation Shout-Outs will be posted on several media platforms such as Instagram, Twitter and Facebook.
- Currently planning a virtual graduation and committed to working on a plan for a future physical graduation.
- The Celebration of Excellence will be live streamed to honor staff members accomplishments and milestones and the Teacher of the Year will be announced.
- Commended Child Nutrition and all of the support services playing a role in keeping our community safe and providing for our students.
- If you see something, say something. Schools play a critical role in the welfare of our students and all of the counseling services are still in place for our students and teachers.

**Board of Education Reports**

Linda Sexton commented on the virtual meeting process and is eager to see everyone again.

Cindy Nashert inquired about 5th and 8th grade graduations and about the CARES Act stimulus money and how the district will be affected. Cindy gave kudos to students for their achievements listed in the All City Preps - Best of OKC Metro awards.

**Vote to go into executive session to discuss:**

A. The Re-employment and/or re-assignment of Site Assistant Principals (Elementary, Middle, and High School) for the 2020-2021 school fiscal year - See Attachment "C" (posted with the agenda), after which the Board will return to open session to vote concerning this item. Executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7).

B. The evaluation of the Superintendent (this is a routine evaluation session that the Board conducts three or more times per year) pursuant to Executive Session authority—25 Okla. Stat. §307(B)(1) and (7). No action regarding this item will occur following the Board's return to open session.

C. The Superintendent's contract for the term commencing on July 1, 2020, and ending on June 30, 2023, and return to open session and vote to approve or disapprove the Superintendent's contract for the term commencing on July 1, 2020, and ending on June 30, 2023. Executive session authority: 25 O.S. § 307 (B)(1)

Motion to go into executive session to discuss the employment matters as listed on the agenda after which the Board will return to open session to vote concerning one or more of these items. Pursuant to executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7). This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

**Vote to Return to Open Session**

6:48 PM Motion and vote to acknowledge the Board's return to open session. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

**Statement of the Executive Session Minutes**

Linda Sexton stated that the Board convened in executive session pursuant to executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7) to discuss the re-employment and/or re-assignment of Site Assistant Principals for the 2020-2021 school fiscal year as listed on and posted with the agenda. The Board was joined in executive session by Superintendent Dr. Nick Migliorino and Assistant Superintendent of Personnel Services Holly Nevels. The board also discussed the Superintendent's contract and was joined in executive session by Superintendent Dr. Nick Migliorino. No other matters were discussed and no votes were taken while in this closed session. This concludes the minute of the executive session."

**Consideration and vote to approve the re-employment and/or re-assignment of Site Assistant Principals (Elementary, Middle, and High School) for the 2020-2021 school fiscal year as posted with the agenda as Attachment "C"**

Motion to approve the re-employment and/or re-assignment of Site Assistant Principals for the 2020-2021 school fiscal year as posted with the agenda as Attachment "C". This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

**Consideration and vote to approve the Superintendent's contract for the term commencing on July 1, 2020, and ending on June 30, 2023**

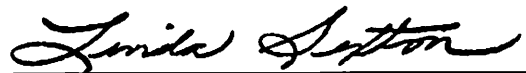
Motion to approve the Superintendent's contract, including conditions of employment, for the term commencing on July 1, 2020, and ending on June 30, 2023. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

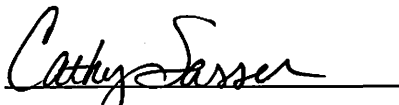
**Adjournment**

6:59 PM Motion to adjourn. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

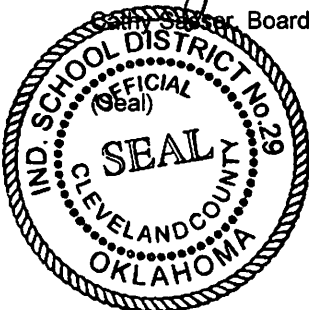
Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea



Linda Sexton, Board of Education President



Cathy Sasser, Board Clerk



**NORMAN PUBLIC SCHOOL BOARD REPORT****May 18, 2020****RECOMMENDATIONS/TEMPORARY EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
MORGAN, MARCUS	SHELLY WALKER	SECURITY OFFICER	CENTRAL SERVICES	05/08/2020
WOODARD, JACQUELINE	KIM BAUER	DIRECTOR OF FINANCE	ASC	7/13/2020

**RESIGNATION:**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
ASLAM, SHABNAM	TEACHER ASSISTANT- HIGHLY QUALIFIED	NORMAN NORTH HIGH	5/22/2020
AVALLONE, KARISSA	TEACHER ASSISTANT- HIGHLY QUALIFIED	NORMAN HIGH	5/22/2020
BIGBEE, MICHAEL	CROSSING GUARD	WILSON ELEMENTARY	5/22/2020
COPELAND, ARLINDA	TEACHER ASSISTANT- HIGHLY QUALIFIED	TRUMAN PRIMARY ELEMENTARY	5/22/2020
MORAN, LINDA	BUS MONITOR	TRANSPORTATION	5/22/2020
PRATT, DEBORAH	RESOURCE TEACHER ASSISTANT	WILSON ELEMENTARY	5/22/2020
RODRIGUEZ, PATRICIA	TEACHER ASSISTANT	WILSON ELEMENTARY	5/22/2020
STORM, LEIGH	TEACHER ASSISTANT HIGH QUALIFIED	NORMAN NORTH HIGH	5/22/2020

**RETIRING**

<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>	
COURTS-HANKS, PAMELA	BUS DRIVER	TRANSPORTATION	05/22/2020
DEAVER, WESLEY	BUS DRIVER	TRANSPORTATION	05/22/2020
KAMOHAUS, DAVID	TEACHER ASSISTANT- HIGHLY QUALIFIED	MONROE ELEMENTARY	05/22/2020
MASSIE, DARLINE	TEACHER ASSISTANT- HIGHLY QUALIFIED	EISENHOWER ELEMENTARY	05/22/2020
MCDONALD, STEPHEN	SUPERVISOR	CENTRAL SERCIVE CENTER	06/30/2020
MCNEAL, KILLA	LICENSED PRACTICAL NURSE	DIMENSIONS SOUTH ELEMENTARY	05/22/2020
ROBERTS, SUSAN	SPED TEACHING ASSISTANT	ADAMS ELEMENTARY	05/22/2020
WEBSTER, MARIE	HEALTH ASSISTANT	TRUMAN ELEMENTARY	5/22/2020

**Respectfully Submitted,**  
**Superintendent**

ATTACHMENT A

Norman Public Schools  
Norman, Oklahoma  
Certified Personnel Report  
5/18/2020

**RECOMMENDATIONS/ TEMPORARY EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
ALEXANDER, FAYE	TEMP TO REHIRE	RESOURCE TEACHER	REAGAN	8/13/2020
BEASLEY, MICHELLE	TEMP TO REHIRE	RESOURCE TEACHER	NORMAN NORTH	8/13/2020
CARNEY, DANIEL	TEMP TO REHIRE	RESOURCE TEACHER	NORMAN NORTH	8/13/2020
GALBRAITH, JAMES	TEMP TO REHIRE	RESOURCE TEACHER	NORMAN NORTH	8/13/2020
MASSEY, ROBERTA	TEMP TO REHIRE	ELEMENTARY COUNSELOR	TRUMAN PRIMARY	8/12/2020
THOMPSON, JESSICA	TEMP TO REHIRE	SECOND GRADE TEACHER	ADAMS	8/13/2020
ANDREWS, BRITTNEY	TEMP TO REGULAR	FIFTH GRADE	MCKINLEY	8/13/2020

**RESIGNATIONS:**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**RETIRING:**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
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Respectfully Submitted,  
Superintendent

\*Worked Prior to Board Approval