



# Norman Public Schools Minutes of the Regular Meeting of the Board of Education

Administrative Services Center  
131 South Flood Avenue  
Norman, Oklahoma 73069

**Monday, May 6, 2019**

The meeting was called to order at 5:00 PM

**Call to Order and Establish a Quorum** Attendance Taken at 5:00 PM. **Present:** Cindy Nashert, Dirk O'Hara, Linda Sexton, Dan Snell, Chad Vice. Present: 5.

## **Pledge of Allegiance**

The Pledge of Allegiance was led by President Linda Sexton.

## **Special Agenda Items**

### **Years of Service Recognition Presented by Holly Nevels**

#### **15 Years**

Brian Aylor, Norman North	Alfred Beal, Norman North
Connie Beal, Truman	Scott Beck, Norman High
Susan Boyd, Norman High	Liesl Bowles, Roosevelt
Lori Burleson, Norman North	Dawn Cahill, ASC
Sara "Monica" Carpenter, Dimensions South	Sharon Cryer, Transportation
Soroor Davani, Lincoln	Mary Freiburger, Wilson
Kenneth "Ken" Hanks, Transportation	Nancy Harrington, Jackson
Yasmin Hoover, McKinley	Elizabeth Howell, Norman North
Francisca Jensen, Wilson	Danielle Jerden, Irving
Julie Klingensmith, Norman High	Ellen Kraft, Truman Primary
Lou "Lou Ann" Krattiger, Eisenhower	Teresa Lansford, Lincoln
Martha Maeder, Norman North	Nannette "Nann" Martin, PDC Fine Arts
Richard "Bo" Maynes, Norman High	Jason Millican, Longfellow
Rasheed Mustafa, Transportation	Juanita Nix, Norman High
Tom Pender, Nancy O'Brian CPA	Dynah Pittard, Norman North
Jill Porter, Roosevelt	Sally Salmons, Washington
Kimberly Schooler, Truman	Deborah Slate, Norman High
Amy Szarka, Wilson	Melissa Walker, Norman North
Terri Welborn, Truman	Jason Williams, Warehouse
Erin "Skye" Worster, Adams	Meleah Yorking, Norman High

#### **20 Years**

Lori Adams, Lakeview	Susan Allgood, Jackson
Jamie Askey, Special Services	Carla Atkinson, Jefferson
Deborah Baskeyfield, Lakeview	Teresa Beale, Cleveland
Jessica Jameson-Birden, Adams	Jacklyn Bowden, Jackson
Leah "Robin" Brown, Norman High	Cynthia Charboneau, Whitter
Laura Collins, Wilson	Mary Ellen Davis, PDC
Stephanie Fowler, Madison	Clinette Franks, Norman High
Beth Gilberg, Lincoln	George "Rick" Gill, Central Services
Ladonna Martin, Norman North	Gayla Mears, Special Services
Aaron McGoldrick, Longfellow	Margaret Muir-Saunders, Roosevelt
Caryn Short, Roosevelt	Kelly Stone, Norman High
Wendi Stripling, Special Services	Patricia "Patty" Thomason, Adams
Susan Walker, McKinley	Brenda Wooton, Longfellow
Lisa Wright, Jefferson	Zonda Shaw, Transportation

#### **25 Years**

Lisa Bischoff, Alcott	Curtis Boyer, Wilson
Pamela Bruton, Jackson	Kristen Coffman, Jefferson
Douglas Gillis, Truman Elem	Donna Hatfield, Roosevelt
Jamie Johnson, McKinley	Sara "Paige" Magee, Jefferson

Kara Martinsen, Norman North  
Lois "Susie" McCraw, Lincoln  
Karyl Shaw, Norman North  
Kelly Stout, Truman Primary

Sandra Martinez, Special Services  
Tom Menzie, Washington  
Dana Stair, Jefferson  
Chris Yohn, Norman North

**30 Years**

Kelly Bright, Adams  
Sandra Dale, ISC  
Theresa French, Adams  
Norma Ting, Monroe  
Lucy Lanning, Truman Elem  
Darline Massie, Eisenhower  
Cheryl Roberts, Alcott  
David Wilson, Jackson

Donna Brown, Longfellow  
Beth Freihofner, Norman North  
Eileen Grzybowski, Norman North  
Lynda Kutt, Alcott  
Janet Leach, Special Services  
Mary Neff, Madison  
Suzy Rojas, Norman High

**35 Years**

Kathryn Lewis, ISC  
Lise Simpson, Alcott

Stephen McDonald, Central Services

**40 Years**

Brad Benson, PDC Fine Arts

**Public Communications**

Stephen Ellis, Norman resident, spoke on the Sinking Fund Budget.  
Cynthia Rogers, Norman resident, spoke about the assessment and parental engagement of the Norman Public Schools student drug testing program.

**Disposition of Routine Business by Consent Action**

Motion to accept the purchase orders and approve the consent docket as listed below and in the agenda. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.  
Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

**Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2018-2019)**

Purchase Orders #19008399 - #19009268  
General Fund- \$533,853.73  
Building Fund- \$0  
Child Nutrition Fund- \$20.75  
Bond Funds- \$22,680.55  
Sinking Funds- \$0  
Trust Funds- \$4,374.31  
School Activity Fund- \$156,841.38

**Minutes for the Regular Meeting of the Board of Education on April 15, 2019**

**Purchase Requests**

1. Musical instruments for Fine Arts from Gilliam Music Co. for district wide use in the amount of \$37,568.00.
2. Musical instruments for Fine Arts from Palen Music Center for district wide use in the amount of \$38,606.00.
3. Rental facility for the graduation ceremonies for 2019 school year for Norman North and Norman High School from the University of Oklahoma in the amount of \$22,207.97 .
4. Early Childhood classroom furniture for Eisenhower, Middle Earth Child Development Center and Grace Living Center from Lakeshore Learning Materials in the amount of \$17,500.00.
5. (3) 10 Pack Apple iPads with engraving and (6) individual Apple iPads with engraving for Cleveland, Eisenhower, Madison, McKinley, Monroe and Roosevelt Elementary Schools from Apple, Inc in the amount of \$14,214.00.
6. New scoreboard for Norman North High School from Moody Scoreboards, LLC in the amount of \$17,488.00.
7. The services for retrofitting and changing lighting for Monroe Elementary School from Lighting, Inc. in the amount of \$33,447.00.
8. The service from Oklahoma Gas & Electric Co. for relocation of power lines for portables at Madison Elementary School in the amount of \$13,181.00.
9. (1) 71-passenger bus from Midwest Bus Sales, Inc. to be used district wide in the amount of \$90,703.00.
10. Early Childhood classroom furniture for Eisenhower, Middle Earth Child Development Center and

Grace Living Center from Virco, Inc. in the amount of \$24,583.76.

11. The service of American Fence Company to install 6' chain link fence for Roosevelt Elementary School in the amount of \$22,000.00.

12. The service of American Fence Company to install new fencing and remove the old fence and other debris for Whittier Middle School in the amount of \$49,500.00.

**Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)**  
Attached to the posted agenda and these minutes as Attachment A.

**Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)**  
Attached to the posted agenda and these minutes as Attachment B.

**Transfers for Nonresident Students (Open Transfer Policy)**

1. Elementary Numbered E032-E046 (due to confidentiality names of students are not listed)
2. Secondary Numbered S027-S038 (due to confidentiality names of students are not listed)

**Activity Fund Raising Reports with Proposed Events**

1. Irving Middle School - Solar Panels - Students for Solar

**Agreements/Contracts for Fiscal Year 2019-2020**

OPERATIONAL SERVICES (Justin Milner)

1. Addendum to the Agreement for Custodial and Grounds Services between Norman Public Schools and Sodexo Management, Inc.

**Renewal and Ratification of Agreements/Contracts for Fiscal Year 2019-2020**

BUSINESS SERVICES (Brenda Burkett)

1. Integrated Register Systems, Inc. for InTouch Receipting Software

OPERATIONAL SERVICES (Justin Milner)

1. Interlocal Agreement between Norman Public Schools and the City of Norman for the Operation of a School Resource Officer Program and related approval of Amendment No. 1 to the Interlocal Agreement. (This is the fourth year of a 5-year agreement approved by the Board of Education on June 6, 2016, effective July 1, 2016)
2. Service Agreement for Disaster Recovery Services with Institute for Building Technology and Safety
3. Agreement for Services between Walker Companies and Norman Public Schools
4. Online Facilities Rental Storefront Agreement between Norman Public Schools and Facilitron, Inc.
5. Contract for Asset Panda - Asset Management Software Agreement

OPERATIONAL SERVICES - SPECIAL SERVICES (Gayla Mears)

1. Agreement for Positive Behavioral Support (PBS) Consultation with Albert Felts and Mary Margaret Salls
2. Contract with Cleveland County Health Department to Provide Instructional Services for Children Enrolled in the Early Foundations Program
3. Agreement with State of Oklahoma Department of Rehabilitation Services Transition School-To-Work: Work Study
4. Department of Rehabilitation Services Project Search™ Training, Placement, and Employment contract

ATHLETICS (T.D. O'Hara)

1. Sports Medicine Program Agreement with Norman Regional Hospital Authority and Oklahoma Sports and Orthopedics Institute

**Engagement Letter from Rosenstein, Fist & Ringold for Legal Services for 2019-2020**

**Purchase and Sale Contract between Fleske Holding Company, LLC and Norman Public Schools**

**Service Agreement with the Oklahoma State School Boards Association for Unemployment Services (OSSBA Employment Services)**

**Contract for Architectural Services between Norman Public Schools and Architects in Partnership, LLC**

**Addendum to the Agreement for Architectural Services between Norman Public Schools and WPM Design Group, PLLC**

**Contract for Architectural Services between Norman Public Schools and LWPB Architecture**

**Contract for Construction Management Services between Norman Public Schools and Manhattan Construction Company**

**Contract for Construction Management Services between Norman Public Schools and The Boldt Company**

**Contract for Technology Services between Norman Public Schools and IP Design Group**

**Contract for Architectural Services between Norman Public Schools and MA+ Architecture, LLC**

**Addendum to the Agreement for on-call Architectural Services between Norman Public Schools and MA+ Architecture, LLC**

**Contract for Architectural Services between Norman Public Schools and Krittenbrink Architecture, LLC**

**Agreement for Water & Fire Line Project Services between Cardinal Engineering, LLC and Norman Public Schools**

**Contract for Architectural Services between Norman Public Schools and Boynton Williams Architects**

**Contract for Architectural Services between Norman Public Schools and Architecture Planning Technology, LLC**

**Contract for Architectural Services between Norman Public Schools and The McKinney Partnership Architects, P.C.**

#### **Additional Agenda Items**

##### **2019-2020 School Calendar / 180 Days or 1080 Hours Presented by Holly Nevels**

Motion to approve the 1080 hours calendar option for the 2019-2020 school year. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

During the 2009 Legislative Session, House Bill 1864 was passed regarding length of the school year. This Bill provided language giving school districts the option to operate the school calendar by indicating number of days or hours. The options provided were the current minimum 180 day calendar or a minimum of 1080 hours. According to Oklahoma State Law, the Board of Education must declare the calendar method no later than September 15.

**New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(9).**

There was no new business presented at this meeting.

#### **Administrative Staff Reports**

Dr. Nick Migliorino congratulated and expressed his appreciation to the staff members that were recognized for their years of service. Dr. Migliorino then reminded everyone to check their calendars for all of the end of the year activities coming up.

#### **Board of Education Reports**

Cindy Nashert and Linda Sexton gave kudos to the students that performed in the modern dance production. Linda gave an account of a variety of events that she attended over the past few weeks.

#### **Vote to go into executive session to discuss:**

5:27 PM Motion to go into executive session pursuant to executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7) to discuss re-employment and/or re-assignment of the following personnel for the 2019-2020 school fiscal year: Jill Eidson, Executive Assistant to Superintendent, Gayla Mears, Director of Special Services, Jill Cliburn, Principal-Jackson Elementary, Lisa Stieg, Principal-Kennedy Elementary. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

#### **Vote to Return to Open Session**

5:45 PM Motion and vote to acknowledge the Board's return to open session. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.  
Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

**Statement of the Executive Session Minutes**

Linda Sexton stated, The Board convened in executive session pursuant to executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7) to discuss the re-employment and/or re-assignment of the following personnel for the 2019-2020 school fiscal year; Jill Eidson, Executive Assistant to Superintendent, Gayla Mears, Director of Special Services, Jill Cliburn, Principal-Jackson Elementary, Lisa Stieg, Principal-Kennedy Elementary. No other matters were discussed and no votes were taken while in this closed session. This concludes the minute of the executive session.

**Vote regarding:**

Dr. Nick Migliorino recommended the re-employment and/or re-assignment of the following personnel for the 2019-2020 school fiscal year: Jill Eidson, Executive Assistant to Superintendent, Gayla Mears, Director of Special Services, Jill Cliburn, Principal-Jackson Elementary, Lisa Stieg, Principal-Kennedy Elementary. Motion to re-employ the personnel listed for the 2019-2020 school fiscal year. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.  
Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

**Adjournment**

5:47 PM Motion to adjourn. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.  
Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

  
Linda Sexton, Board of Education President

  
Cathy Sasser, Board Clerk



ATTACHMENT A

**Norman Public Schools  
Norman, Oklahoma  
Certified Personnel Report**

**5/6/2019**

**RECOMMENDATIONS/ TEMPORARY EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**RESIGNATIONS:**

<b><u>NAME</u></b>		<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
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JAMESON- BIRDEN, HOLLY		DEAF ED TEACHER	SPECIAL SERVICES	5/24/2019
MULLICAN, MATTIE		ENGLISH	NNHS	5/24/2019
SERGEANT, DAVID		MUSIC	ALCOTT	5/24/2019
TERRY, JENNIFER		1ST GRADE	JACKSON	5/24/2019
JENSEN, AMANDA		ENGLISH	NHS	5/03/2019

**RETIRING:**

<b><u>NAME</u></b>		<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**Respectfully Submitted,**

**Superintendent**

**Norman Public Schools  
Norman, Oklahoma  
Support Personnel Report**

**May 20, 2019**

**RECOMMENDATIONS/ TEMPORARY EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
LOFTUS, MICHELLE	NEW	TEACHER ASSISTANT	EISENHOWER	8/20/2019
WATSON, ERIC	REPLACEMENT	TEACHER ASSISTANT	IMS	5/6/2019

**RESIGNATIONS:**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
BROWN, EMILY	TEACHER ASSISTANT	REAGAN	5/23/2019
BROWN, CURTIS	DRIVER	TRANSPORTATIONQ	5/23/2019
DAMM, TERESA	TEACHER ASSISTANT	TRUMAN	5/23/2019
DRIVER, MADELINE	TEACHER ASSISTANT	ROOSEVELT	5/24/2019
ELDER, MARIA	RESOURCE T.A.	ROOSEVELT	5/23/0201
EVANS, PATTI	TEACHER ASSISTANT	JEFFERSON	5/23/2019
EVERSON, LINDA	HIGHLY QUALIFIED TA	LINCOLN	5/23/2019
GATCH, ROSEMARY	CROSSING GUARD	TRUMAN ELEM	5/23/2019
GUINN, JENNIFER	TEACHER ASSISTANT	TRUMAN ELEM	5/23/2019
NGUYEN, JOHN	BUS MONITOR	TRANSPORTATION	5/5/2019
PHILLIPS, SOPHIA	TEACHER ASSISTANT	EISENHOWER	5/16/2019
PROVO, REGINA	RESOURCE TEACHER ASST	TRUMAN PRIM	5/23/2019
RIGELL, RICKI	PRE-K T.A.	WILSON/FIRST BAPTIST	5/23/2019
STEWART, SHMEKA	BUS DRIVER	TRANSPORTATION	4/19/2019
WILLIAMS-REYES, KARLA	TEACHER ASSISTANT	IMS	4/17/2019
WOODS, STEPHANIE	SPED T.A.	ROOSEVELT	5/23/2019
WARREN, CHARLES	BUS DRIVER	TRANSPORATION	5/1/2019
<b><u>RETIRING</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
BROWN, CURTIS	BUS DRIVER	TRANSPORTATION	5/23/2019
FAVORS, SUSAN	PHYSICAL THERAPIST	SPECIAL SERVICE	5/31/2019

GARDNER, AMY		PSYCHOLOGIST	SPECIAL SERVICE	5/24/2019	
LEACH, JANET		PHYSICAL THERAPIST	HSC	5/31/2019	
MORRISON, JANE		ATTENDANCE OFFICER	EISENHOWER	5/28/2019	
ROSE, ALICE		PHYSICAL THERAPIST ASST.	HSC	5/31/2019	
THOMPSON, ANITA		OFFICE ASST.	LMF	7/1/2019	
<b>Respectfully Submitted,</b>					
<b>Superintendent</b>					