



## Norman Public Schools

### Minutes of the Regular Meeting of the Board of Education

Administrative Services Center  
131 South Flood Avenue  
Norman, Oklahoma 73069

**Monday, February 10, 2020**

The meeting was called to order at 6:00 PM

**Call to Order and Establish a Quorum** Attendance Taken at 6:00 PM. **Present:** Cindy Nashert, Dirk O'Hara, Linda Sexton, Dan Snell, **Absent:** Chad Vice. Present: 4, Absent: 1.

Linda Sexton stated that Items V.L.1 a and b of the Agenda are being tabled and will be addressed at the next Board of Education meeting.

#### **Pledge of Allegiance**

The Pledge of Allegiance was led by President Linda Sexton.

#### **Special Agenda Items**

##### **Awards Presentations**

##### **Global Seal of Biliteracy Qualifiers**

*Introduced by Holly Nevels*

Less than 1% of students who take a world language are able to earn this distinction. The Global Seal of Biliteracy is proof of language proficiency in two or more languages.

Magali Arambula	Luke Grady	Oscar Velasco
Willow Arana	Christian Hutchinson	Madeline Watson
Faith Biddle	Oscar Lara Hernandez	Daphne West
Brennan Clifton	Hiroki Mishima	Erin Williams
Samantha Cooper	José Trejo	Travis Williams
Maximilian Crowther-Heyck	Elisa Velasco	Steven Zepeda Pineda
Isak Fisher		

##### **Fine Arts Awards**

*Introduced by Holly Nevels*

PTA Reflections - Music Composition- Bronze Award (National) - Monroe Elementary School

Anna Bryan

Voice of the Heartland - Cleveland Elementary School

Elle Robertson Semi-Finalist

Alli Dorris Finalist

University of Oklahoma Nutcracker Production - Cleveland Elementary School

Emilia Marx

Charlotte Bearden

Emma Ridgway

Halle Hofmann

Oklahoma Music Educators Association Children's All-State Choir

Davinci Figueroa - Reagan Elementary School

Nia Harbert - Reagan Elementary School

McKenzie James - Irving Middle School

Oklahoma Choral Directors Association - Junior High All-State Mixed Choir - Longfellow Middle School

Stephanie Farnsworth

Madelyn Huntington

Joseph Colvin

Oklahoma Choral Directors Association - Junior High All-State Treble Choir - Longfellow Middle School

Bethany Fielding

Aubrey Leidner

Oklahoma Choral Directors Association - Junior High All-State Choir - Norman High School

Jayden Ross

Patricia Tomte

Oklahoma Choral Directors Association - All-State Jazz Choir - Norman North High School

Jack Adams

Jayson Gorton

Will Windes

Oklahoma Music Educators Association - All-State Orchestra - Norman North High School

Rodrigo Carmena-Black

Kai Cheng

Eric Geng

Matt Cook

Mason Leidner

Gesiye Okoya

Kalizibe Okoya

Oklahoma Music Educators Association - All-State Orchestra - Norman High School

Henry Ingels

Catie Thai

Surya Miranda

Bryan Yang

Susie Morren

Oklahoma Music Educators Association - Jazz Band - Norman North High School

Ben Curtis

Oklahoma Music Educators Association - Symphonic Band - Norman High School

Andrew Travis

Aidan Esker

Addie Yoon

Oklahoma Music Educators Association - Symphonic Band - Norman North High School

Steven Dodson

Garrett French

Oklahoma Music Educators Association - All-State Mixed Choir - Norman High School

Ben Abell

Kelsey Hayes

Mary Kate Lee

Oklahoma Music Educators Association - All-State Mixed Choir - Norman North High School

Lily Campbell

Psalm Ambos

Keala Bechtel

Abigail Martin

Oklahoma Music Educators Association - All-State Jazz Quartet - Norman North High School

Jayson Gorton

Will Windes

Oklahoma Music Educators Association - All-State Treble Choir - Norman High School

Audrey Sondag

Oklahoma Jazz Orchestra - Oklahoma Youth Jazz Ensemble - Norman High School

Reece Carmen

Aidan Esker

Southwestern Region American Choral Directors Association

Casey Shapiro - Honor Choir - Norman High School

Olivia Jay - Treble Choir - Norman North High School

Abby Weilmuenster - Treble Choir - Norman North High School

Oklahoma Art Education Association - Young People's Art Exhibit - Norman High School

Libby Mattek  
Rebecca Reed  
Isabella Brown  
Kailey Kelly  
Claire Stevens  
Leah Crowson  
Kaitlyn Davis  
Maria Mendoza  
Emily Runyan  
Sophia Brooks  
Evelyn Crawford  
Tristan Zinn

Edmond Fine Arts Institute - Recognition Award - Norman High School

Evelyn Crawford

Oklahoma Alliance for Arts Education - Norman High School

Trinity Starr - Bookmark Design Winner  
Kailey Kelly - Bookmark Design Runner Up

Will Rogers World Airport Art Gallery - Exhibitor - Norman High School

Sofia Simon  
Kaetlen Schier  
Ella Stejkal  
Bailey Rogers

Scholastic Art & Writing Awards - Norman High School

Catie Thai - Gold Key  
Catie Thai - Honorable Mention

Oklahoma Music Educators Association

Norman High School Wind Ensemble Honor Group  
Norman High School Symphonic Orchestra Honor Group  
Norman North Jazz Choir Honor Group

**Public Communications**

The following Norman residents spoke on the topic of Technology:  
Beth Gilberg, Erin Crimmins, Sherry Franklin, Teresa Lansford, Kara Fleming

**Disposition of Routine Business by Consent Action**

Motion to approve Items V.A through V.M of the Agenda, with the exception of Items V.L.1.a and b. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea

**Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2019-2020)**

Purchase Orders #20005521 - #20006376  
General Fund- \$415,899.51  
Building Fund- \$0  
Child Nutrition Fund- \$4,606.24  
Bond Funds- \$292,136.33  
Sinking Funds- \$0  
Trust Funds- \$1,500.00  
School Activity Fund- \$139,037.86

**Minutes for the Regular Meeting of the Board of Education on January 13, 2020**

**Purchase Requests**

1. Retain B&H Photo Electronics to purchase 612 Logitech Clear Chat Headphones for both high schools in the amount of \$12,845.88.

2. Retain BSN Sports to purchase 98 White Football Jerseys for Norman North High School in the amount of \$15,535.00.

**Treasurer's Report for the period through January 31, 2020**

**Investment Report (presented for information only)**

**Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)**  
Attached to the posted agenda and these minutes as Attachment A.

**Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)**  
Attached to the posted agenda and these minutes as Attachment B.

**Applications for Sanctioning**

Alcott Middle School Athletic Booster Club	Norman North Special Athletics Booster Club
Longfellow Athletic Booster Club	Norman North High School Tennis Booster Club
Norman High School Boys Basketball Booster Club	Norman North High School Track & Field/Cross Country Booster Club
Norman High School Boys Soccer Booster Club	Norman North High School Varsity/JV Cheer Booster Club
Norman High School Cross Country/Track Booster Club	Norman North High School JV/Varsity Pom Booster Club
Norman High School Football Booster Club	Norman North High School Volleyball Booster Club
Norman High School Girls Basketball Booster Club	Norman North High School Wrestling Booster Club
Norman High School Girls Soccer Booster Club	Whittier All-Sports Booster Club
Norman High School Tennis Booster Club	Norman North High School Girls Soccer Booster Club
Norman High School Varsity/JV Cheer Booster Club	Madison Elementary School PTO
Norman High School Varsity/JV Pom Booster Club	Norman High School Fast Pitch/Slow Pitch Softball Booster Club
Norman High School Volleyball Booster Club	Irving Middle School Athletic Booster Club
Norman High School Wrestling Booster Club	Irving Middle School PTO
Norman High/Norman North Splash Booster Club	Norman Instrumental Parent's Association
Norman North High School Baseball Booster Club	Norman High School Band Association
Norman North High School Boys Basketball Booster Club	Norman High School Baseball Booster Club
Norman North High School Boys Soccer Booster Club	Norman High School Golf Booster Club
Norman North High School Football Booster Club	Norman North High School Fast/Slow Pitch Booster Club
Norman North High School Girls Basketball Booster Club	Norman Athletic Association
Norman North High School Boys Golf	Norman North High School Band Association

**Activity Fund Raising Reports with Proposed Events**

1. Norman North High School - Linus Club
2. Norman High School - Asian, Pacific Islander, Desi American Student Association (APIDA)
3. Jackson Elementary School - PreK - 5th Read-A-Thon

**Payment from the Oklahoma State Department of Education for National Board Professional Teaching Standards (NBPTS) - formerly named National Board Certified Teachers (NBCT)**

**EDUCATIONAL SERVICES (Dr. Shirley Simmons)**

**Agreement for Use of Facilities - Bright Beginnings Academy Sites**

1. Center for Children and Families
2. Cleveland County Family YMCA
3. First Baptist Church
4. Kinderberry Academy
5. McFarlin Memorial United Methodist Church
6. Middle Earth Child Development Center
7. NorthHaven
8. Grace Living Center

**TECHNOLOGY SERVICES (Dr. Peter Liesenfeld)**

1. Contract Renewal Agreement for E-Rate - Commercial Services Agreement for WAN (Wide Area Network) with CoxCom, LLC, Cox Oklahoma Telecom, LLC.
  - a. Cox FY19-20 Data Renewal
  - b. Cox FY19-20 Voice Renewal

#### **PERSONNEL SERVICES (Holly Nevels)**

1. Memorandum of Understanding for Employee Assistance Program (Department of Mental Health)
2. A Deregulation on the Staffing Requirement for Library Media Services for Whittier Middle School for the 2019-2020 School Year
  - a. Norman Public Schools is seeking a one-year waiver to Standard VII concerning staffing of the school library media center at Whittier Middle School. This waiver allows Norman Public Schools to provide quality library services in a time of national and statewide shortages of certified Library Media Professionals with a certified teacher with extensive classroom experience.
3. University of Oklahoma Practicum Site Affiliation Agreement between Norman Public Schools and the University of Oklahoma - Norman Anne & Henry Zarrow School of Social Work

#### **Additional Agenda Items**

#### **Discuss, consider and vote to approve or not approve the following items relative to the \$18,600,000 General Obligation Combined Purpose Bonds, Series 2020**

*Presented by Zack Robinson, BOK Financial Securities, Inc*

1. Consideration and vote to award the \$18,600,000 General Obligation Combined Purpose Bonds, Series 2020, to the lowest and best bidder.
2. Adopt a Resolution providing for the issuance of the \$18,600,000 General Obligation Combined Purpose Bonds, Series 2020, by Independent School District Number 29 of Cleveland County, Oklahoma, authorized at an election duly called and held for such purpose; designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

Motion to award the \$18,600,000 General Obligation Combined Purpose Bonds, Series 2020, to BNY Mellon Capital Markets, Pittsburgh, PA at an average rate of 1.180157%. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea

Motion to adopt a Resolution providing for the issuance of the \$18,600,000 General Obligation Combined Purpose Bonds, Series 2020. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea

#### **Discuss, consider and vote to approve or not approve the following items relative to the \$2,800,000 General Obligation Building Bonds, Federally Taxable Series 2020**

*Presented by Zack Robinson, BOK Financial Securities, Inc*

1. Consideration and vote to award the \$2,800,000 General Obligation Building Bonds, Federally Taxable Series 2020, to the lowest and best bidder.
2. Adopt a Resolution providing for the issuance of the \$2,800,000 General Obligation Building Bonds, Federally Taxable Series 2020, by Independent School District Number 29 of Cleveland County, Oklahoma, authorized at an election duly called and held for such purpose; designating bonds for certain provisions of the Internal Revenue Code; deeming preliminary official statement "Final" for the purposes of SEC Rule 15(c)2-12; affirming the school district's intention to assist underwriters in complying with SEC Rule 15(c)2-12(b)(5); prescribing form of bonds; providing for registration thereof; providing levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

Motion to award the \$2,800,000 General Obligation Building Bonds, Federally Taxable Series 2020, to Robert W. Baird & Co., Inc., Milwaukee, WI at an average rate of 1.701786%. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea

Motion to adopt a Resolution providing for the issuance of the \$2,800,000 General Obligation Building Bonds, Federally Taxable Series 2020. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea

#### **Discussion, consideration and vote to award the Construction Contract for Jefferson, Lincoln, and Wilson Elementary Schools Re-roof Projects. (2019 Bond Issue)**

***Presented by Justin Milner, Chief Operating Officer, and Shawn Lorg and Cody Douglas,  
Krittenbrink Architecture***

Motion to award the Construction Contract for Jefferson, Lincoln, and Wilson Elementary Schools Re-roof Projects to Metro Roofing. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.  
Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea

**Special Services Update**

***Presented by Gayla Mears, Director of Special Services***

**New Business:** New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(9).

There was no new business presented at this meeting.

**Administrative Staff Reports**

Dr. Nick Migliorino explained the district procedures for the use of snow days. He mentioned that the flu is an important issue in the community and the district is working with families that need assistance. Dr. Migliorino stated that we celebrate Black History Month in February and last week was School Counselor Week. He then discussed upcoming events and applauded current and previous students on recent accomplishments.


**Board of Education Reports**

Dr. Dan Snell described his experience at the NSBA (National School Board Association) Advocacy Institute. Dirk O'Hara spoke about the IDEA Individuals with Disabilities Education Act. Cindy Nashert mentioned the issue of vaping.

**Adjournment**

7:46 PM Motion to adjourn. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.  
Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea

  
Cathy Sasser, Board Clerk

  
Dirk O'Hara Board Vice President



ATTACHMENT A

**Norman Public Schools  
Norman, Oklahoma  
Certified Personnel Report  
2/10/2020**

**RECOMMENDATIONS/ TEMPORARY EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
LIDDELL, DANIEL	REPLACEMENT	ASSISTANT SOCCER COACH BOYS	NORMAN NORTH	1/22/2020
SKINNER, CARLY	REPLACEMENT	ASSISTANT SLOW PITCH SOFTBALL	NORMAN HIGH	2/2/2020
*BURCAR, TATIANA	NEW	KINDERGARTEN TEACHER	ROOSEVELT ELEMENTARY	8/14/2019
*CATHEY, JONATHAN	REPLACEMENT	SOCIAL STUDIES TEACHER	LONGFELLOW MIDDLE	8/7/2019
*CLEMONS, JAYNA	REPLACEMENT	SCIENCE TEACHER	LONGFELLOW MIDDLE	8/7/2019
*DUNAFAN, DANIELLE	REPLACEMENT	MATH TEACHER	NORMAN HIGH	8/7/2019
*HUBANKS, LINDSEY	NEW	FIRST GRADE TEACHER	WASHINGTON ELEMENTARY	12/16/2019
*JACKSON, EMILY	REPLACEMENT	MUSIC TEACHER	MADISON ELEMENTARY	2/20/2019
LEWELLEN, LAUREN	REPLACEMENT	SOCIAL STUDIES	WHITTIER MIDDLE	1/21/2020
*SURFACE, MEG	REPLACEMENT	SECOND GRADE TEACHER	ADAMS ELEMENTARY	8/9/2019

**RESIGNATIONS:**

<b><u>NAME</u></b>		<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
JUAREZ-FLORES, NAOAB	RESIGNATION	MATH TEACHER	ALCOTT MIDDLE	1/31/2020
O'DELL, REBECCA	RESIGNATION	PRE-K MUSIC	KENNEDY ELEMENTARY	1/6/2020
THOMAS, SETH	RESIGNATION	FIRST GRADE	CLEVELAND ELEMENTARY	12/10/2020

**RETIRING:**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**Respectfully Submitted,  
Superintendent**

\*Worked Prior to Board Approval

**NORMAN PUBLIC SCHOOL BOARD REPORT**

February 10, 2020

**RECOMMENDATIONS/TEMPORARY EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
CLARK, ABBY	REPLACEMENT	RESOURCE TEACHER ASSISTANT	TRUMAN PRIMARY	2/10/2020
GRIFFITTS, GRACE	NEW	RESOURCE TEACHER ASSISTANT	NORMAN HIGH	2/6/2020
HALL, JULI	REPLACEMENT	FEDERAL PROGRAM SECRETARY	ADMINISTRATIVE SERVICES CENTEF	2/3/2020
HUDDLESTON, CHARLOTTE	NEW	BUS MONITOR	TRANSPORTIATION	1/13/2020
HUSTON, RANDY	NEW	BUS MONITOR	TRANSPORTIATION	2/3/2020
MADDOX, REBECCA	REPLACEMENT	FINE ARTS SECRETARY	FINE ARTS CENTER	1/22/2020
MEADOR, LUCY	NEW	RESOURCE TEACHER ASSISTANT	NORMAN NORTH	1/17/2020
REED, GARY	NEW	BUS DRIVER	TRANSPORTIATION	1/13/2020
SANDLIN, ALEXIS	NEW	BUS MONITOR	TRANSPORTIATION	1/16/2020
SCOTT, KACI	REPLACEMENT	PART TIME TEACHER ASSISTANT	LINCOLN ELEMENTARY	2/3/2020
STRATTIS, SARAH	NEW	BUS MONITOR	TRANSPORTIATION	2/3/2020
TRAFFORD, VICOTRIA	REPLACEMENT	RECEPTIONIST	ADMINISTRATIVE SERVICES CENTEF	1/20/2020
WRIGHT, TRENTON	NEW	BUS MONITOR	TRANSPORTIATION	1/20/2020

**RESIGNATION:**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
BELLER, PAM	PAYROLL SPECIALIST	ADMINISTRATIVE SERVICE CENTER	2/14/2020
BOISSON, ALFRED	BUS DRIVER	TRANSPORTATION	1/10/2020
HORSEY, ANTONIO	MAINTANCE	CENTERAL SERIVICE CENTER	1/3/2020
GEARY, RACHEL	HOURLY OFFICE ASSISTANT	WASHINGTON ELEMENTARY	12/5/2019
MALLARE, JULIE	TEACHER ASSISTANT	TRUMAN PRIMARY	1/31/2020
MCCLAIN, TONI	BUS MONITOR	TRANSPORTATION	1/21/2020
REED, GARY	BUS DRIVER	TRANSPORTATION	1/14/2020
ROZIER, KRISTIE	TEACHER ASSISTANT	LINCOLD ELEMENTARY	1/31/2020
WALKER, SHELLY	SECURITY OFFICER	CENTRAL CERVICES	1/17/2020

**RETIRING****ASSIGNMENT****SITE****EFFECTIVE DATE**

Respectfully Submitted,  
Superintendent