



## **Norman Public Schools**

### **Minutes of the Special Meeting of the Board of Education**

Administrative Services Center  
131 South Flood Avenue  
Norman, Oklahoma 73069

**Tuesday, July 14, 2020**

**The meeting was called to order at 3:00 PM**

**Call to Order and Establish a Quorum**

Attendance Taken at 3:00 PM. Present: Cindy Nashert, Dirk O'Hara, Dan Snell, Chad Vice, Absent: Linda Sexton. Present: 4, Absent: 1.

**Pledge of Allegiance**

The Pledge of Allegiance was led by President Dirk O'Hara.

**Certification of Election for Office 5**

The results of the election for School Board Member for Office 5 were presented.

**Election of Board of Education President**

The first meeting following the annual election is the appropriate time for the reorganization of the Board and the election of the President who shall serve for a term of one (1) year and until a successor is elected and qualified.

Motion to elect Dirk O'Hara Board of Education President. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed. Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

**Election of Board of Education Vice President**

The first meeting following the annual election is the appropriate time for the reorganization of the Board and the election of the Vice President who shall serve for a term of one (1) year and until a successor is elected and qualified.

Motion to elect Dr. Dan Snell Board of Education Vice President. This motion, made by Cindy Nashert and seconded by Chad Vice, Passed. Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

**Board Election of District Staff Required by the Oklahoma State Law**

**Presented by Dr. Nick Migliorino**

The first meeting following the annual election is the appropriate time for the election of the following:

Clerk of the Board - Cathy Sasser

First Deputy Clerk of the Board - Natalie Eckert

Second Deputy Clerk of the Board - Jill Edison

Minute Clerk - Cathy Sasser

First Deputy Minute Clerk - Natalie Eckert

Second Deputy Minute Clerk - Jill Edison

Encumbrance Clerk- Sharla Bruehl

Deputy Encumbrance Clerk- Vicki Schwartz Ferguson

Treasurer- Brenda Burkett

Deputy Treasurer- Janine Warren

Motion to elect the district staff as listed on the agenda. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed. Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

**Disposition of Routine Business by Consent Action**

Motion to accept the purchase orders and approve the consent docket as listed below and in the agenda. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed. Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

**Minutes for the Regular Meeting of the Board of Education on June 15, 2020**

**Agreements, Contracts and Renewals for Fiscal Year 2020-2021**

**SUPERINTENDENT'S OFFICE (Dr. Nick Migliorino)**

1. Representation Agreement between The Rieger Law Group, PLLC and Norman Public Schools.

**BUSINESS SERVICES (Brenda Burkett)**

1. Tyler Technologies, Inc. Software as a Service (SaaS) Agreement Amendment
2. FrontLine Technologies Group LLC dba Frontline Education Master Services Agreement for Software and Services
3. Agreement with Imperial Vending to provide vending machines and services.

**OPERATIONAL SERVICES (Justin Milner)**

1. Fire Door Service and Maintenance Agreement between Norman Public Schools and Burgess Solutions
2. Commercial Property Management Agreement between Touchstone Management, LLC and Norman Public Schools
3. Service Agreement between Norman Public Schools and Won-Door Corporation for fire door inspection and maintenance

**TECHNOLOGY SERVICES (Dr. Peter Liesenfeld)**

1. Ratify Master Services Agreement with Kellogg & Sovereign® Consulting, LLC - renewal of an agreement to provide management services to assist with the E-Rate program filing and compliance and the OUSF (Oklahoma Universal Services Fund) program compliance and documentation
  - a. Fee Schedule for Professional E-Rate Management & OUSF Compliance Services
  - b. E-Rate Letter of Agency 2021-22
2. Ratify OU Data Center Services contract to support the partnership between the University of Oklahoma and NPS Technology Services to support data center as a service
3. Ratify Agreement with Pinnacle PrinterLogic for Printer Administration Solutions District Wide
4. Ratify Agreement with Pinnacle for Anti-Virus Software for District Wide Use
5. Ratify Contract with Wade Electric for Electrical Services for District Wide Use
6. Ratify Contract with Wade Electric for Network Cabling for District Wide Use
7. Ratify Infosystems contract for hosting solution for AS400 hardware.
8. Ratify Agreement with Verizon
9. United Systems for SmartNet for District Wide
10. United Systems for maintenance of intercom service over network - Singlewire
11. United Systems, Inc. Content Filter Software Subscription Agreement
12. United Systems, Inc. Managed Firewall and Security Software Subscription Agreement
13. United Systems, Inc. Dell Switch Support Renewal
14. Ratify Equipment Lease and Maintenance Agreement with Oklahoma Copier Solutions

**Additional Agenda Items****Attendance Policy Presentation**

*Presented by Holly McKinney*

**Revised Academic Calendar 2020-2021**

*Presented by Holly Nevels*

Attendance Update Taken at 3:19 PM. Absent: Cindy Nashert. Present: 3, Absent: 2.

Attendance Update Taken at 3:21 PM. Present: Cindy Nashert. Present: 4, Absent: 1.

Motion to approve the revised 2020-2021 Academic Calendar as presented. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed. Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

**Back to School Framework Presentation**

*Presented by Dr. Scott Beck*

**Vote to go into executive session to discuss:**

A. The following employment matters after which the Board will return to open session to vote concerning these items. Pursuant to executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7).

1. Candidates for the position of Assistant Principal at Whittier Middle School
2. Candidates for the position of Assistant Principal at Norman High School
3. Candidates for the position of Assistant Principal at Jackson Elementary School
4. Candidates for the position of Assistant Principal at Alcott Middle School

4:58 PM Motion to go into executive session to discuss candidates for the position of Assistant Principal at Alcott and Whittier Middle School, Jackson Elementary School and Norman High School. Pursuant to executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7). This motion, made by Dan Snell and seconded

by Cindy Nashert, Passed. Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

**Vote to Return to Open Session**

5:41PM Motion to return to open session. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed. Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

**Statement of the Executive Session Minutes**

President Dirk O'Hara stated that the Board convened in executive session pursuant to executive session authority: 25 OKLA. STAT. § Section 307(B)(1) and (7) to discuss Candidates for the position of Assistant Principal for Alcott and Whittier Middle Schools, Jackson Elementary School and Norman High School as listed on and posted with the agenda. The Board was joined in executive session by Superintendent Dr. Nick Migliorino, Associate Superintendent of Personnel Services Holly Nevels and Executive Director of Secondary Education Dr. Scott Beck. No other matters were discussed and no votes were taken while in this closed session. This concludes the minute of the executive session.

**Vote regarding:**

Dr. Nick Migliorino made the recommendation to hire the following personnel:

Assistant Principal at Norman High School - Dr. Margene Brohammer

Intern Assistant Principal at Alcott Middle School - Christiona Cejda

Intern Assistant Principal at Norman High School - Adriana Knight

Intern Assistant Principal at Norman High School - Evelyn Kwanza

Intern Assistant Principal at Whittier Middle School - Gretchen Slate

Motion to accept Dr. Nick Migliorino's recommendations. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed. Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

**Adjournment**

5:46 PM Motion to adjourn. This motion, made by Dan Snell and seconded by Cindy Nashert, Passed. Linda Sexton: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Dan Snell: Yea, Chad Vice: Yea

  
Cathy Sasser, Board Clerk

  
Linda Sexton, Board of Education President

