



Norman Public Schools

Minutes of the Regular Meeting of the Board of Education

Administrative Services Center
131 South Flood Avenue
Norman, Oklahoma 73069

Monday, October 7, 2019

The meeting was called to order at 5:00 PM

Call to Order and Establish a Quorum Attendance Taken at 5:00 PM. **Present:** Cindy Nashert, Dirk O'Hara, Linda Sexton, Dan Snell, **Absent:** Chad Vice. Present: 4, Absent: 1.

Pledge of Allegiance

The Pledge of Allegiance was led by President Linda Sexton.

Public Communications

There were no Public Communications at this meeting.

Disposition of Routine Business by Consent Action

Motion to accept the purchase orders and approve the consent docket as listed below and in the agenda. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea

Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2019-2020)

Purchase Orders #20002626 - #20003311

General Fund- \$430,229.43

Building Fund- \$0

Child Nutrition Fund- \$21,308.70

Bond Funds- \$932,008.44

Sinking Funds- \$0

Trust Funds- \$1,000.00

School Activity Fund- \$114,457.75

Minutes for the Regular Meeting of the Board of Education on September 16, 2019

Purchase Requests

1. Pay tuition fees for concurrent enrollment for seniors attending Norman High and Norman North High Schools to the University of Oklahoma in the amount of \$20,000.00.
2. Microsoft Windows subscription license and software from SHI International Corp. for district wide use in the amount of \$97,800.00.
3. Services for retrofitting and changing lighting for Washington Elementary School from Lighting, Inc. in the amount of \$27,307.27.

Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)

Attached to the posted agenda and these minutes as Attachment A.

Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)

Attached to the posted agenda and these minutes as Attachment B.

Activity Fund Raising Reports with Proposed Events

1. Alcott Middle School - Orchestra
2. Alcott Middle School - Principal Sub Account
3. Alcott Middle School - Band
4. Irving Middle School - Library/Media
5. Longfellow Middle School - Band
6. Norman High School - Charity Water Foundation

7. Norman High School - Special Olympics/Education
8. Norman North High School - African American Association
9. Norman North High School - German Club

Approval of 2019-2020 Adjunct Instructors

1. Approve Bart Keeton to be an adjunct instructor for Leadership at Norman High School for the 2019-2020 school year.
2. Approve Emily Deardorf to be an adjunct instructor for Family Consumer Science at Dimensions North Academy for the 2019-2020 school year.

BUSINESS SERVICES (Brenda Burkett)

Beverage Provider Agreement with Coca-Cola Southwest Beverages LLC for 2019-20

ATHLETICS (T.D. O'Hara)

Concessions Agreement between Norman Athletic Association and Norman Public Schools

EDUCATIONAL SERVICES (Shirley Simmons)

2019-2020 Renewal of Testing and Scoring Agreement with Houghton Mifflin Harcourt Publishing Company formerly known as The Riverside Publishing Company - a contract for Cognitive Abilities Tests (CogAT)

OPERATIONAL SERVICES (Justin Milner) Justin Milner, Chief Operating Officer

1. Emergency Preparedness and Response Memorandum of Understanding between the Board of Regents of the University of Oklahoma and Norman Public Schools
2. Memorandum of Agreement between Crosspointe Church and Norman Public Schools for the use of facilities/equipment as emergency evacuation site for students

PERSONNEL SERVICES (Holly Nevels)

Memorandum of Agreement Renewal between Bridges of Norman and Norman Public School for 2019-2020

OPERATIONAL SERVICES - SPECIAL SERVICES (Gayla Mears)

1. Agreement for School Psychologist Duties and Evaluation Services with Tracy Brewer
2. Collaborative Agreement for Pre-Employment Transition Services Coordination Pre-ETS for FY 2020
3. Agreement with New View Oklahoma for Vision Related Services

SUPERINTENDENT'S OFFICE (Dr. Nick Migliorino)

Agreement with Triumph Team LLC and Norman Public Schools for executive coaching and consulting services regarding the district's long-term Strategic Plan

Additional Agenda Items

Middle School Renovations and Additions Schematic Design Phase Update (2019 Bond Issue) Presented by James Howard, LWPB Architecture, and Justin Milner

Certification of the millage election and Sinking Fund Estimate of Needs Presented by Brenda Burkett, Chief Financial Officer Brenda Burkett, Chief Financial Officer

The District is no longer required to have an Estimate of Needs prepared for all funds, due to the Board's adoption of the School District Budget Act for budget approval. However, a Sinking Fund Estimate of Needs is still required for Board approval after the valuation of the school district has been certified by the county assessor(s). This document also provides certification of the millage election from February 2005.

Motion to approve the estimate of needs for the sinking fund as presented. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea

New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(9).

There was no new business presented at this meeting.

Administrative Staff Reports

Dr. Nick Migliorino reminded the board that this week is Fall break and that the Get Fit Conference is Wednesday October 15, 2019. He stated that he was looking forward to the presentations and encouraged the board to attend.

Board of Education Reports

Linda Sexton stated that members of the board recently enjoyed attending the OSSBA Training Conference. Mrs. Sexton spoke about her experience reading to students at Kennedy Elementary School. Dr. Dan Snell commented on the districts student counts.

Proposed Executive Session

Vote to go into executive session, pursuant to executive session authority 25 O.S. Section 307 (B)(1) and (7) to discuss:

1. 1. The evaluation of the Superintendent (*this is a routine evaluation session that the Board conducts three or more times per year*) No action regarding this item will occur following the Board's return to open session.
2. Amending the Superintendent's 2019-2022 contract so that the Board can return to open session and vote to approve or take no action regarding the Superintendent's amended contract for the 2019-2022 school years.

5:38 PM Motion to go into executive session to discuss items 1-2 as listed on the agenda. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.
Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea

Vote to return to open session Attendance Update Taken at 5:52 PM. **Present:** Chad Vice. Present: 5.

7:29 PM Motion and vote to acknowledge the Board's return to open session. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.
Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

Statement of executive session minutes

Linda Sexton stated, that the Board convened in executive session for the purpose of discussing Items 1 and 2 under section 9A of the agenda. The Board was joined in executive session by Superintendent Dr. Nick Migliorino. No other matters were discussed and no votes were taken while in this closed session. This concludes the minutes of the executive session.


Vote to amend the Superintendent's 2019-2022 employment contract.

Motion to approve the amendments of the Superintendent's 2019-2020 contract. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.
Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

Adjournment

7:33 PM Motion to adjourn. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.
Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea


Linda Sexton, Board of Education President


Gamy Sasser, Board Clerk



**Norman Public Schools
Norman, Oklahoma
Certified Personnel Report
10/7/2019**

RECOMMENDATIONS/ TEMPORARY EMPLOYMENT

<u>NAME</u>	<u>NEW/REPLACEMENT</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
BOND, EMILY	REPLACEMENT	SPEECH AND DRAMA	ALCOTT	8/7/2019
CARLTON, CYNTHIA	REPLACEMENT	RESOURCE	NHS	8/7/2019
CORTER, TAYLOR	REPLACEMENT	KINDERGARTEN	MCKINLEY	8/7/2019
DONICA, PAMELA	REPLACEMENT	MATH	WHITTIER	8/7/2019
EPPS, JACQUELINE	REPLACEMENT	ELEMENTARY COUNSELOR	MADISON	8/7/2019
GLASS, KACEE	REPLACEMENT	PSYCHOLOGIST	SPECIAL SERVICES	8/7/2019
GORZNEY, JOSHUA	REPLACEMENT	BUSINESS	NNHS	8/7/2019
JACKSON, DEBORAH	REPLACEMENT	RESOURCE	NNHS	8/7/2019
JOHNSON, CASSIDY	NEW POSITION	THIRD GRADE	REAGAN	8/7/2019
LIVINGSTON, HANNAH	REPLACEMENT	FOURTH GRADE	CLEVELAND	8/7/2019
LOPEZ, KAREN	REPLACEMENT	ENGLISH	WHITTIER	8/7/2019
MESSNER, CATHERINE	REPLACEMENT	KINDERGARTEN	LINCOLN	8/7/2019
MOHRI, REBECCA	REPLACEMENT	FIRST GRADE	JEFFERSON	8/7/2019
MOORE, TIFFANY	REPLACEMENT	FOURTH GRADE	EISENHOWER	8/7/2019
MOSER, ANDREW	REPLACEMENT	ENGLISH	NNHS	8/7/2019
MOSLEY, SAHRILYN	NEW POSITION	THIRD GRADE	KENNEDY	8/7/2019
PATTON, JEREMY	REPLACEMENT	SPED TEACHER	REAGAN	8/7/2019
PENNER, RANDI	REPLACEMENT	FOURTH GRADE	ROOSEVELT	8/7/2019
PEQUENO, TERESA	REPLACEMENT	ENGLISH	ALCOTT	8/7/2019
PORTER, MARCY	REPLACEMENT	RESOURCE MATH	LONGFELLOW	8/7/2019
ROLEN EMILY	REPLACEMENT	THIRD GRADE	MCKINLEY	8/7/2019
ROY, MARY	REPLACEMENT	SPEECH PATH	SPECIAL SERVICES	8/7/2019
SAVATELLI, LAURA	REPLACEMENT	SCIENCE	NNHS	8/7/2019
SCHNERINGER, JUDY	REPLACEMENT	SECOND GRADE	KENNEDY	8/7/2019
SEALS, SARA	REPLACEMENT	SECOND GRADE	WILSON	8/7/2019

STANTON, MIKELLA	REPLACEMENT	FIFTH GRADE	EISENHOWER	8/7/2019
ST. CYR, DONNA	REPLACEMENT	FOURTH GRADE	KENNEDY	8/7/2019
TAMAYO, ROSSIE	REPLACEMENT	SPED TEACHER	TRUMAN PRIM.	8/7/2019
THOMAS, ALLYSON	REPLACEMENT	MUSIC TEACHER	JACKSON	8/7/2019
THOMPSON, APRIL	REPLACEMENT	ELEMENTARY COUNSELOR	LAKEVIEW	8/7/2019
TONEY, KAYTLYNN	REPLACEMENT	FIRST GRADE	CLEVELAND	8/7/2019
TOOMOTH, BRIAN	REPLACEMENT	FOURTH GRADE	WASHINGTON	8/7/2019
TRAYLOR, COURTNEY	REPLACEMENT	PHYSICAL EDUCATION	JACKSON	8/7/2019
VLASIC, KATIE	REPLACEMENT	FIRST GRADE	ROOSEVELT	8/7/2019
VOLENTINE, JAMIE	REPLACEMENT	KINDERGARTEN TEACHER	JACKSON	8/7/2019
WALKER, JOHN	REPLACEMENT	FIFTH GRADE	WILSON	8/7/2019
WARD, AUDIE	REPLACEMENT	REMEDIAL SPECIALIST	DIMENSIONS	8/7/2019
WASHINGTON, LUZ	REPLACEMENT	SCIENCE	NNHS	8/7/2019
WATTS, RHONDA	REPLACEMENT	KINDERGARTEN TEACHER	MCKINLEY	8/7/2019
WEDDLE, SHELBY	REPLACEMENT	PRE-K TEACHER	EISENHOWER	8/7/2019
WELLENDORF-ROSE, SHELBY	REPLACEMENT	KINDERGARTEN TEACHER	WILSON	8/7/2019
WOOD, ALISON	REPLACEMENT	FRENCH TEACHER	REAGAN	8/7/2019

RESIGNATIONS:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
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RETIRING:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
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BELL, TY	PRINCIPAL	CLEVELAND	10/2/2019
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**Respectfully Submitted,
Superintendent**

Norman Public SchoolsNorman, OklahomaSupport Personnel Report

October 02,2019

RECOMMENDATIONS/TEMPORARY EMPLOYMENT

<u>NAME</u>	<u>NEW/REPLACEMENT</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
CLYBURN, HAYLEY	NEW	TEACHER ASSISTANT	WASHINGTON	9/24/2019
CRABTREE, MADISON	NEW	HIGHLY QUALIFIED TEACHER ASSISTANT	JEFFERSON ELEMENTARY	9/16/2019
DODSON, MELISSA	NEW	BUS MONITOR	TRANSPORTATION	10/8/2019
DOWNING, ANGELA	NEW	TITLE 1 TEACHER ASSISTANT	MONROE ELEMENTARY	9/16/2019
FIZER, ANTHONY	NEW	ROOFER	CENTRAL SERVICES CENTER	9/30/2019
HANKE, JESSICA	NEW	BUS DRIVER	TRANSPORTATION	10/7/2019
HOWLEY, BRITTANY	NEW	TEACHER ASSISTANT	EISENHOWER ELEMENTARY	10/8/2019
LINDLEY, JACQUELYN	REPLACEMENT	ATTENDANCE SECRETARY	NORMAN NORTH	9/19/2019
MURDOCK, THOMAS	NEW	BUS MONITOR	TRANSPORTATION	10/2/2019
PRESSON, RICHARD	NEW	BUS MONITOR	TRANSPORTATION	9/23/2019
RIGGS, JAMISON	NEW	CLASS SIZE TA	JEFFERSON ELEMENTARY	9/30/2019
RODRIGUEZ,NISA	NEW	TITLE 1 TEACHER ASSISTANT	LINCOLN	10/1/2019
SMILEY, HEATHER	NEW	TEACHER ASSISTANT	TRUMAN ELEMENTARY	9/16/2019
WELLS, KAITLIN	NEW	TEACHER ASSISTANT	WASHINGTON	9/24/2019
WOODARD, LATESSA	NEW	BUS MONITOR	TRANSPORTATION	10/4/2019
YOUNG, ROBERT	NEW	BUS MONITOR	TRANSPORTATION	9/27/2019

RESIGNATION:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
GREER, BROOKE	RESIGN	ADMINSTRATIVE SERVICES CENTER	10/9/2019
HOLLISTER, HOLLIE	RESIGN	EISENHOWER	9/23/2019
MEISER, MELANIE	RESIGN	ADMINSTRATIVE SERVICES CENTER	10/9/2019

RETIRING

<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
Respectfully Submitted,		
Superintendent		