



## Norman Public Schools

### Minutes of the Regular Meeting of the Board of Education

Administrative Services Center  
131 South Flood Avenue  
Norman, Oklahoma 73069

**Monday, October 21, 2019**

**The meeting was called to order at 7:00 PM**

**Call to Order and Establish a Quorum** Attendance Taken at 7:00 PM. **Present:** Cindy Nashert, Dirk O'Hara, Linda Sexton, Dan Snell, **Absent:** Chad Vice. Present: 4, Absent: 1.

#### **Pledge of Allegiance**

The Pledge of Allegiance was led by President Linda Sexton.

#### **Special Agenda Item - Awards Presentations**

##### **National Merit Scholars Semi-Finalists**

Introduced by **Dr. Scott Beck, Director of Student Services, Secondary**

##### **Global Seal of Biliteracy Qualifiers**

Introduced by **Dr. Shirley Simmons, Assistant Superintendent of Educational Services**

Less than 1% of students who take a world language are able to earn this distinction. The Global Seal of Biliteracy is proof of language proficiency in two or more languages.

Jessica Baker  
Kassandra Balderas  
Sara Villanueva  
Darien Martinez  
Joana Figueroa  
Maria Arenas  
Ytzal Jara-Gonzalez

#### **Public Communications**

There were no Public Communications at this meeting.

#### **Disposition of Routine Business by Consent Action**

Motion to accept the purchase orders and approve the consent docket as listed below and in the agenda. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea

##### **Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2019-2020)**

Purchase Orders #20003312 - #20003680  
General Fund- \$194,734.47  
Building Fund- \$18,000.00  
Child Nutrition Fund- \$105.85  
Bond Funds- \$165,441.08  
Sinking Funds- \$0  
Trust Funds- \$0  
School Activity Fund- \$109,123.01

**Minutes for the Regular Meeting of the Board of Education on October 7, 2019**

**Purchase Requests**

1. Carpet and tactile to replace the existing carpet district wide from Interface Americas, Inc. in the amount of \$16,587.94.
2. Mobile planetarium Starlab Deluxe kit for all elementary schools use from Morris and Lee, Inc. in the amount of \$16,795.00.
3. (60) iPads for Kennedy Elementary School from Apple, Inc. in the amount of \$17,640.00.

**Treasurer's Report for the period through September 30, 2019**

**Investment Report (presented for information only)**

**Bank of Oklahoma Funds**

**Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)**

Attached to the posted agenda and these minutes as Attachment A.

**Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)**

Attached to the posted agenda and these minutes as Attachment B.

**Activity Fund Raising Reports with Proposed Events**

1. Norman High School - Phi Kappa
2. Norman High School - FCCLA - Family, Career, and Community Leaders of America

**EDUCATIONAL SERVICES (Dr. Shirley Simmons)**

1. Agreement for Oboe Accompanist Between Norman Public Schools and Laura Amstutz
2. Agreement for Choir Accompanist Between Norman Public Schools and Jason Clemons

**PERSONNEL SERVICES (Holly Nevels)**

1. Memorandum of Understanding - Big Brothers and Big Sisters of Cleveland County Annual MOU between Norman Public Schools and BBBS organization.

**OPERATIONAL SERVICES (Justin Milner) Justin Milner, Chief Operating Officer**

1. Purchase and Sale Agreement between the District and Orange Power Investments, LLC to purchase the Triad Center located at 101 Triad Village Drive
2. Lease-Purchase Agreement between the District and Arvest Bank ("Arvest") for the lease-purchase of the Triad Center located at 101 Triad Village Drive
3. Commercial Property Management Agreement between Touchstone Management LLC and Norman Public Schools.

**Additional Agenda Items**

**Schedule of the Board of Education Meetings for Calendar Year 2020 Presented by Holly Nevels**

**Approval of Annual Election Resolution, posting of Legal Notice, and issuance of Press Release for election to be held for Board Position No. 5 Presented by Holly Nevels Dr. Nick Migliorino**

Motion to approve of Annual Election Resolution, posting of Legal Notice, and issuance of Press Release for election to be held for Board Position No. 5. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.

Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea

**New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(9).**

There was no new business presented at this meeting.

**Administrative Staff Reports**

**Holly Nevels agreed to stand in as a representative for Superintendent Dr. Migliorino in his absence.**

On behalf of Superintendent Dr. Nick Migliorino, Holly Nevels acknowledged the success of the Get Fit conference and the work of Beth Albert, the staff development committee and her team at the Professional Development Center. Holly noted the added benefits of the new registration process and the great attendance

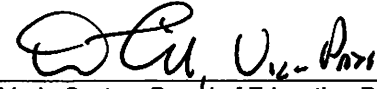
numbers. Holly stated that it is the end of the first quarter and paperless report cards have been implemented and are on Parent Portal. She then reminded the board that parent teacher conferences are this week and students will not be at school on Friday.

**Board of Education Reports**

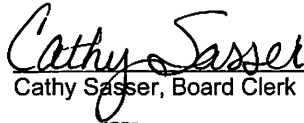
Cindy Nashert congratulated Julie Klingensmith from Norman High School for being honored with the Presidential Award for Excellence in Mathematics and Science Teaching.

**Adjournment**

7:35 PM Motion to adjourn. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed.  
Chad Vice: Absent, Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea



Linda Sexton, Board of Education President



Cathy Sasser, Board Clerk



ATTACHMENT A

**Norman Public Schools  
Norman, Oklahoma  
Certified Personnel Report  
10/21/2019**

**RECOMMENDATIONS/ TEMPORARY EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>NEW/REPLACEMENT</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
CARLA ROGERS	NEW	LANGUAGE ARTS	IRVING	10/14/2019

**RESIGNATIONS:**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
JACKSON, ROBERT	FACILITY TEACHER	SPECIAL SERVI	10/9/2019

**RETIRING:**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SITE</u></b>	<b><u>EFFECTIVE DATE</u></b>
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**Respectfully Submitted,  
Superintendent**

## NORMAN PUBLIC SCHOOL BOARD REPORT

October 21, 2019

### RECOMMENDATIONS/TEMPORARY EMPLOYMENT

<u>NAME</u>	<u>NEW/REPLACEMENT</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
BAKER, ANNA	REPLACEMENT	INSTRUCTIONAL SERVICE SECRETARY	INSTRUCTIONAL SERVICE CENTER	10/17/2019
BELCHER, JAMES	NEW	BUS MONITOR	TRANSPORTATION	10/21/2019
BULTER, VIRGINIA	REPLACEMENT	HIGHLY QUALIFIED TEACHER ASSISTANT	LONGFELLOW MIDDLE	10/14/2019
CARLILE, JORDAN	NEW	SPED TEACHER ASSISTANT	ROOSEVELT ELEMENTARY	10/14/2019
DODSON, MELISSA	NEW	BUS MONITOR	TRANSPORTATION	10/14/2019
HAMM, ALESHIA	NEW	TEACHER ASSISTANT	MADISON ELEMENTARY	10/8/2019
HANKE, JESSICA	NEW	BUS DRIVER	TRANSPORTATION	10/22/2019
HOWLETT, BRITTANY	REPLACEMENT	PRE-K TEACHER ASSISTANT	EISENHOWER ELEMENTARY	10/8/2019
LOVE, CYNTHIA	NEW	CERTIFIED HOURLY TUTOR	TRUMAN PRIMARY	10/14/2019
MURDOCK, THOMAS	NEW	BUS MONITOR	TRANSPORTATION	10/14/2019
SMART, VICKY	NEW	CLASS SIZE TA	ROOSEVELT ELEMENTARY	10/14/2019
WILKENSON, JESSICA	NEW	OCCUPATIONAL/PHYSICAL THERAPIST	SPECIAL SERVICES	10/15/2019
WOODARD, LATESSA	NEW	BUS MONITOR	TRANSPORTATION	10/8/2019

### RESIGNATION:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
BLACK, SARA	TEACHER ASSISTANT	LONGFELLOW MIDDLE	10/11/2019
CONTI, MARK	BUS MONITOR	TRANSPORTATION	9/26/2019
DAILEY, BROOKE	TEACHER ASSISTANT	LONGFELLOW MIDDLE	10/2/2019
GALLOWAY, TERRY	BUS MONITOR	BUS MONITOR	10/9/2019
USEY, ASHLEY	BUS MONITOR	TRANSPORTATION	10/9/2019
WALLACE, MALACHI	SECURITY	CENTRAL SERVICES CENTER	10/4/2019

<u>RETIRING</u>	<u>ASSIGNMENT</u>	<u>SITE</u>	<u>EFFECTIVE DATE</u>
CALHOUN, LAWANA DEE	SECRETARY	CENTRAL SERVICE CENTER	1/3/2020
HARTLESS, BRENDA	BUS MONITOR	TRANSPORTATION	10/1/2019

Respectfully Submitted,  
Superintendent