



## Norman Public Schools

### Minutes of the Regular Meeting of the Board of Education

Administrative Services  
Center 131 South Flood  
Avenue Norman,  
Oklahoma 73069

**Monday, December 16, 2019**

The meeting was called to order at 7:00 PM

**Call to Order and Establish a Quorum** Attendance Taken at 7:00 PM. **Present:** Cindy Nashert, Dirk O'Hara, Linda Sexton, Dan Snell, Chad Vice. **Present:** 5.

#### **Pledge of Allegiance**

The Pledge of Allegiance was led by President Linda Sexton.

#### **Special Agenda Items - Awards Presentations**

**Oklahoma School Librarians Technology in Education Award - Dana Phillips, Librarian at Jackson Elementary School - Introduced by Dr. Shirley Simmons, Kathryn Lewis and Jill Cliburn**

To honor an Oklahoma school librarian in which a twenty-first century model of technology integration is a vital component of their teaching.

**2019 Oklahoma Council for Indian Education's Teacher of the Year Award - Patricia McDaniels-Gomez, teacher at Norman North High School - Introduced by Dr. Shirley Simmons**

#### **Public Communications**

There were no Public Communications at this meeting.

#### **Disposition of Routine Business by Consent Action**

Motion to approve items V.A-V.L of the consent docket as listed on the agenda. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed. Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

#### **Purchase Orders (Encumbrances and/or bills to be paid for fiscal year 2019-2020)**

Purchase Orders #20004668-  
#20005117 General Fund-  
\$352,145.68  
Building Fund-  
\$999,999.00 Child  
Nutrition Fund- \$26.50  
Bond Funds-  
\$38,521.82 Sinking  
Funds- \$0  
Trust Funds- \$3,500.00  
School Activity Fund- \$92,238.79

#### **Minutes for the Regular Meeting of the Board of Education on December 2, 2019**

#### **Purchase Requests**

1. (71) Conference Registration Fees for Professional Learning Communities at Work Institute Conference, May 27-29, 2020 sponsored by Solution Tree Inc. in the amount of \$48,919.00.

#### **Treasurer's Report for the period through November 30, 2019**

#### **Investment Report (presented for information only) Bank of Oklahoma Funds**

**Certified Personnel Report and Recommendations - See Attachment "A" (posted with the agenda)**  
Attached to the posted agenda and these minutes as Attachment A.

**Support Personnel Report and Recommendations - See Attachment "B" (posted with the agenda)**  
Attached to the posted agenda and these minutes as Attachment B.

### **Activity Fund Raising Reports with Proposed Events**

1. Eisenhower Elementary School - Counselor Donations
2. Reagan Elementary School - Shoparoo App
3. Monroe Elementary School - Fifth Grade
4. Norman High School - Rho Kappa
5. Whittier Middle School – Leadership

### **Memorandum of Agreement between Trinity Lutheran and Lincoln Elementary School for the use of facilities/equipment as emergency evacuation site for students**

### **Client Engagement and Representation Agreement between The Rieger Law Group, PLLC and Norman Public Schools**

### **Agreements for Contract Labor - (Dr. Shirley Simmons)**

1. Agreement for Color Guard Technician Between Norman Public Schools and MacKenzie Burkett
2. Agreement for Marching Technician Between Norman Public Schools and Trevor Crawford
3. Agreement for Marching Technician Between Norman Public Schools and Laura Dombkowski
4. Agreement for Color Guard Instructor Between Norman Public Schools and Keagan Lambert
5. Agreement for Accompanist Between Norman Public Schools and Patricia Drennan

### **Revised agreement between Schultz Squared and Norman Public Schools for Peer Review services**

### **Additional Agenda Items**

#### **2018-2019 Audit Report - Presented by Vanessa Dutton, CPA Eide Bailly**

Motion to approve the 2018-2019 audit report as presented. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed. Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

#### **Resolution Authorizing Sale of Bonds - Presented by Zack Robinson, BOK Financial Securities, Inc**

1. Discuss, consider, and act or disapprove a Resolution authorizing the sale of the District's General Obligation Combined Purpose Bonds, Series 2020, and setting forth the following items:
  - A. Fixing the time and place the bonds are to be sold;
  - B. Fixing the amount of bonds to mature each year;
  - C. Authorizing the Clerk to give notice of said sale as required by law.
2. Discuss, consider, and act or disapprove a Resolution authorizing the sale of the District's General Obligation Building Bonds, Federally Taxable Series 2020, and setting forth the following items:
  - A. Fixing the time and place the bonds are to be sold;
  - B. Fixing the amount of bonds to mature each year;
  - C. Authorizing the Clerk to give notice of said sale as required by law.

Motion to approve the Resolution authorizing the sale of the District's General Obligation Combined Purpose Bonds, Series 2020. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed. Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

Motion to approve the Resolution authorizing the sale of the District's General Obligation Building Bonds, Federally Taxable Series 2020. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed. Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

#### **Design Development Phase Update for Middle School Additions and Renovations (2019 Bond Issue) Presented by James Howard, LWPB, and Justin Milner**

#### **Design Development Phase Update for Nancy O'Brian Center and High School Additions and Renovations (2019 Bond Issue) - Presented by Gary Armbruster, MA+ Architecture, and Justin Milner**

#### **Special Services Update - Presented by Gayla Mears**

An update on Special Services including number of students served, staffing, professional support activities, and alternative learning opportunities for district students was presented.

Motion to table the Special Services Update Presentation. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed. Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

**Institute of Museum and Library Services (IMLS) Grant Presentation-  
Presented by Dr. Shirley Simmons and Kathryn Lewis**

Norman Public Schools received a grant of over \$500,000 from the Institute of Museum and Library Services to conduct a 3-year research study of Guided Inquiry Design and Making. Students, teachers, and school librarians from Lincoln Elementary, Longfellow Middle School, and Norman High School participated in the grant. An overview of the study's activities and findings was presented.

**New Business: New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Okla. Stat. tit. 25 § 311(A)(9).**

There was no new business presented at this meeting.

**Administrative Staff Reports**


Dr. Nick Migliorino stated that it has been an incredible fiscal and school year to date. He expressed his appreciation for the incredibly hard work teachers across the district have done this semester. He reminded everyone to get out and enjoy the fine arts events going on throughout the district and recognized Norman North High School student Aiden Hayes for his accomplishments in the Olympic Trials. Dr. Migliorino encouraged everyone to have a wonderful holiday break and to be mindful of others dealing with difficult circumstances. He stated that it has been a successful 2019 and he looks forward to an incredible 2020. Dr. Migliorino wanted to thank Landers Chevrolet for their generous donation and their continued dedication to the district.

**Board of Education Reports**

Dirk O'Hara thanked everyone involved in the Joe Lawson Invitational Tournament.

**Adjournment**

9:03 PM Motion to adjourn. This motion, made by Dirk O'Hara and seconded by Dan Snell, Passed. Cindy Nashert: Yea, Dirk O'Hara: Yea, Linda Sexton: Yea, Dan Snell: Yea, Chad Vice: Yea

  
Cathy Sasser, Board Clerk

  
Linda Sexton, Board of Education President



ATTACHMENT A

Norman Public Schools  
Norman, Oklahoma  
Certified Personnel Report  
12/16/2019

**RECOMMENDATIONS/ TEMPORARY EMPLOYMENT**

| <b><u>NAME</u></b> | <b><u>NEW/REPLACEMENT</u></b> | <b><u>ASSIGNMENT</u></b> | <b><u>SITE</u></b> | <b><u>EFFECTIVE DATE</u></b> |
|--------------------|-------------------------------|--------------------------|--------------------|------------------------------|
| CUNNINGHAM, LESLEE | REPLACEMENT                   | ENGLISH                  | NORMAN HIGH        | 8/7/2019                     |
| DAVIS, JENNIFER    | NEW                           | REMEDIAL SPECIALIST      | ALCOTT MIDDLE      | 12/5/2019                    |
| ESKRIDGE, MEGAN    | REPLACEMENT                   | PHYSICAL THERAPIST       | SPECIAL SERVICES   | 8/7/2019                     |
| GEDDIS, TAYLOR     | REPLACEMENT                   | SPED ENGLISH             | NORMAN NORTH HIGH  | 8/7/2019                     |
| MARTIN, NATALIE    | NEW                           | FIRST GRADE              | MONROE ELEMENTARY  | 8/7/2019                     |
| MURPHY, HEATHER    | REPLACEMENT                   | ELEMENTARY COUNSELOR     | ADAMS ELEMENTARY   | 8/14/2019                    |
| SCHRANK, LAUREN    | REPLACEMENT                   | LIBRARIAN                | LONGFELLOW MIDDLE  | 8/7/2019                     |
| STRONG, NATE       | REPLACEMENT                   | SCIENCE                  | ALCOTT MIDDLE      | 8/7/2019                     |

**RESIGNATIONS:**

| <b><u>NAME</u></b> | <b><u>ASSIGNMENT</u></b> | <b><u>SITE</u></b> | <b><u>EFFECTIVE DATE</u></b> |
|--------------------|--------------------------|--------------------|------------------------------|
| CLARK, VERNA       | FIRST GRADE TEACHER      | MADISON ELEMENTARY | 12/2/2019                    |
| KILL, CATHY        | THIRD GRADE TEACHER      | ADAMS ELEMENTARY   | 12/20/2019                   |
| KRIEDEL, KATHLEEN  | RESOURCE TEACHER         | MONROE ELEMENTARY  | 11/26/2019                   |

**RETIRING:**

| <b><u>NAME</u></b> | <b><u>ASSIGNMENT</u></b> | <b><u>SITE</u></b> | <b><u>EFFECTIVE DATE</u></b> |
|--------------------|--------------------------|--------------------|------------------------------|
|--------------------|--------------------------|--------------------|------------------------------|

Respectfully Submitted,  
Superintendent

**NORMAN PUBLIC SCHOOL BOARD REPORT**

December 16, 2019

**RECOMMENDATIONS/TEMPORARY EMPLOYMENT**

| <b><u>NAME</u></b> | <b><u>NEW/REPLACEMENT</u></b> | <b><u>ASSIGNMENT</u></b>                   | <b><u>SITE</u></b>  | <b><u>EFFECTIVE DATE</u></b> |
|--------------------|-------------------------------|--|---------------------|------------------------------|
| BETTIS, KODY       | REPLACEMENT                   | PRE K TEACHER ASSISTANT                    | MCKINLEY ELEMENTARY | 11/25/2019                   |
| HURLEY, TRACI      | REPLACEMENT                   | HIGHLY QUALIFIED TEACHING ASSISTANT        | MONROE ELEMENTARY   | 12/5/2019                    |
| KLIEWER, JERALD    | NEW                           | BUS MONITOR IN TRAINING                    | TRANSPORTATION      | 12/05/2019                   |
| LADEN, GRACE       | REPLACEMENT                   | CERTIFIED OCCUPATIONAL THERAPIST ASSISTANT | SPECIAL SERVICE     | 12/09/2019                   |
| NOLEN, MIRANDA     | NEW                           | TEACHING ASST HIGHLY QUALIFIED             | MCKINLEY ELEMENTARY | 12/09/2019                   |
| RICHMOND, PAULA    | REPLACEMENT                   | PRINCIPAL SECRETARY                        | KENNEDY ELEMENTARY  | 12/05/2019                   |

**RESIGNATION:**

| <b><u>NAME</u></b>  | <b><u>ASSIGNMENT</u></b>      | <b><u>SITE</u></b>           | <b><u>EFFECTIVE DATE</u></b> |
|---------------------|-------------------------------|------------------------------|------------------------------|
| BILLINGSLEY, SHERRY | BUS DRIVER                    | TRANSPORTATION               | 12/5/2019                    |
| DAVIS, ARIAN        | GRANT MANAGER                 | INSTRUCTIONAL SERVICE CENTER | 11/27/2019                   |
| DAVIS, JENNIFER     | INDIAN EDUCATION TUTOR-HOURLY | ALCOTT MIDDLE                | 12/3/2019                    |
| GEARY, RACHEAL      | HOURLY HEALTH ASSISTANT       | WASHINGTON ELEMENTARY        | 12/5/2019                    |
| KNAPPS, NATOYA      | BUS MONITOR                   | TRANSPORTATION               | 12/2/2019                    |
| LYNN, CHRISTINA     | BUS MONITOR                   | TRANSPORTATION               | 12/20/2019                   |
| MILLIGAN, GAITHA    | DATA SYSTEM SPECIALIST        | INSTRUCTIONAL SERVICE        | 11/19/2019                   |
| SCHANE, DARLA       | PRINCIPAL SECRETARY           | KENNEDY ELEMENTARY           | 11/20/2019                   |
| THOMAS, SETH        | TEACHER ASSISTANT             | ALCOTT MIDDLE                | 12/4/2019                    |

**RETIRING**

| <b><u>NAME</u></b> | <b><u>ASSIGNMENT</u></b>               | <b><u>SITE</u></b>            | <b><u>EFFECTIVE DATE</u></b> |
|--------------------|--|-------------------------------|------------------------------|
| HOHLIER, ANDREA    | DIRECTOR OF FEDERAL PROGRAMS SECRETARY | ADMINISTRATION SERVICE CENTER | 2/3/2020                     |

Respectfully Submitted,  
Superintendent